

Buckland Monachorum Parish Council

Clerk: Mrs Kelly Johns, Gull's Cry, 1 Courtenay Road, TAVISTOCK, PL19 0EE

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(Tues to Thurs, 10.00am to 12.00pm - answer machine for calls outside these hours or if Clerk unavailable)

To: All Members of Buckland Monachorum Parish Council

You are summoned to attend the **ANNUAL MEETING** of **BUCKLAND MONACHORUM PARISH COUNCIL** to be held at **CLEARBROOK VILLAGE HALL** on **TUESDAY 23rd MAY 2017** at **7.00pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: K. Johns (Parish Clerk)

Date: 17th May 2017

AGENDA

1. To elect a Chairman and to sign the 'Declaration of Acceptance of Office'
2. Apologies
3. To elect a Vice-chairman
4. Declaration of Interests and Register of Interests
5. Co-option of New Members to Council
6. Appointment of Members to serve on committees/sub-committees
7. Appointment of representatives to other organisations
8. To consider and approve the minutes of the Parish Council Meeting held on 25th Apr 2017
9. To consider and approve minutes of the Planning Committee meeting held on 25th Apr 2017
10. Planning applications and decisions (*Attached as Appendix 1*)
11. Finance (*report for circulation at meeting*): **a)** Receipts and payments **b)** Bank signatories **c)** Renewal of insurance **e)** Trial of new accounting software **f)** End of year accounts 2016/17 sign off:
 - i) To approve and sign the 2016/17 Accounts (in the form of the summary)
 - ii) To approve and sign the supporting accounts notes
 - iii) To approve and sign the bank reconciliation for submission with the Annual Return 2016/17
 - iv) To consider, approve and sign the Annual Governance Statement (Section 1) of the Annual Return 2016/17
 - v) To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2016/17
12. BMPC Communications (newsletters, social media, press articles)
13. Crapstone Field Wetland Project: to discuss and agree next steps (Cllr Woollacott)
14. To discuss the request made to rent out green shed in Cemetery as storage for the Buckland Monachorum Summer fair (Cllr Baird)
15. General Purposes:
 - i) To discuss and agree solutions to solve the problems with cutting the grass at Crapstone Field (Cllr Fowler)
 - ii) To discuss proposal by local group of residents to undertake repair work to Milton Combe Bus Shelter
 - iii) Play park matters and inspections
 - iv) Cemetery: **i)** Interments and memorial work **ii)** Cemetery extension **iii)** Report on GP Site Meeting 17th May, 2017
16. Highway matters and reports of minor repairs
17. Parish paths (P3) and other footpath matters (Cllr Woollacott)
18. Update from working group set up to look at improving the content on BMPC's website
19. Communications from other agencies and correspondence
20. Items for the next agenda
21. **Future Meeting Dates:**

Wed 14 th Jun	Planning Committee meeting at 7.30pm at Milton Combe Village Hall
Tues 27 th Jun	Planning Committee meeting at 7.00pm at Yelverton War Memorial Hall (Committee Room) followed by a meeting of Full Council at 7.30pm

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Annual Parish Council Meeting Tues 23rd May 2017

Agenda Item 10.

a) Planning Correspondence

b) Planning Applications:

WDBC 1195/17/HHO	Householder application for proposed extension and alterations to create a garden room at Sunnywaters, Crapstone, PL20 7PF by Dr & Mrs Freeman
WDBC 1236/17/HHO	Householder application for a single-storey attached double garage at Tolgarrek, The Crescent, Crapstne, PL20 7PS by Mr & Mrs Thomas
WDBC 1237/17/HHO	Householder application for the demolition of existing single-story extension and garage and erection of a two-storey extension with integral garage and home office at South Park, Stoke Hill Lane, Crapstone, PL20 7PP by Mr Burbage
WDBC 1362/17/HHO	Householder application for proposed conversion of existing domestic workshop to ancillary accommodation and granny annex at Medlars, Golf Links Road, Yelverton, PL20 6BN by Mrs Bryan

b) Planning Decisions

Planning App. No.	Details	Decision	BMPC Comment
DNP 0120/17	Landscaping works to form patio and vehicle access at Rideout, Lake Lane, Dousland	Conditional Approval	Neutral View
DNP 0142/17	Alterations and extension at Morwenna, Tavistock Road, Yelverton	Conditional Approval	Neutral View
WDBC 1387/17/COM	Notice of intention to install fixed-line broadband electronic communication apparatus incorporating 1x DSLAM equipment cabinet Crapstone Road, Yelverton, Devon, PL20 6BT, GRID REFERENCE : (251454, 67107)by Harlequin Group	Permitted Development	Neutral View