

DRAFT

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **YELVERTON WAR MEMORIAL HALL** on **TUESDAY** the **26TH JULY 2016** at **7.30pm**

Present: Cllrs M Fowler (Chairman), S Challiss (SC), D Butland (DB), L Larkin (LL), M Davis (MD), G Baird (GB), I Vincent (IV)

In Attendance: Mr Graham Cornish (Cycle Path Project Manager, Devon County Council)
Mr Steve Cowell (Project Engineer, Devon County Council)
2 members of the public
Mrs K Johns (Parish Clerk)

Graham Cornish (GC), the Project Manager for cycle paths at Devon County Council gave a presentation on the new proposed cycle scheme from Yelverton to Dousland. He outlined the reasons for the cycle path extension were to increase safety by taking cyclists off the road from Yelverton to Princetown, to encourage more leisure cyclists and to link the current part of the cycle path to Burrator Reservoir.

The main points he raised were, that the project team were looking at taking part of the parking area between the bus lane outside the Yelverton Shops and the car park to make the link between the current cycle path and the 'Ella's'. There was much discussion about this point and the Parish Council made it clear that their preferred option would be to use the grassed area the other side of the bus lane to link the two paths.

He outlined that the cycle path will then run along the field behind houses at Binkham Hill, but the path would be screened and dropped down from usual ground level to minimise any visual impact to local residents. One of the residents queried why the cycle path could not follow alongside Lake Lane and also along Princetown Road. GC agreed to look at the Princetown Road option again, as it had been previously been considered and discounted.

SC raised a concern about the safety of cyclists entering Westella Road off the new cycle path and one of the local residents said that they were concerned about this and the safety of pedestrians as there are no pavements along the 'Ella's'. GC responded by saying that when a road is multi use, e.g. pedestrians, cars and cyclists, that this had the effect of calming down speeds.

Local residents said that they were concerned that there would be lots of cyclist's cars parking along Midella Road, which would change the feel of the area. GC addressed this issue by saying that because it will be a short section of cycle path, that people were most likely to park at either Burrator, Tavistock or Plymbridge.

A discussion took place outlining regarding the logistics of heavy machinery entering the site behind Binkham Hill and the placement of the Construction Depot. GC said at the moment he could not comment on this as there would have to be consultation with DNPA before a construction method statement could be agreed.

The next step will be for planning to be applied for works along the old railway part of the path over the next few months.

Cllr Fowler thanked Graham Cornish and Steve Cowell for their attendance and presentation.

253/16 **APOLOGIES FOR ABSENCE** were received from Cllrs Wood, Britton, Bolitho, Cheadle and Woollacott.

254/16 **TO RECEIVE DECLARATION OF INTERESTS** None.

255/16 **TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 28TH JUNE 2016:**
It was **AGREED** to approve the minutes of the meeting held on 28th June 2016 without amendment.

256/16 **TO CONSIDER AND APPROVE MINUTES OF PLANNING COMMITTEE MEETING HELD ON 28TH JUNE 2016**
It was **AGREED** to approve the minutes of the meeting held on 28th June 2016 without amendment.

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257/16 TO CONSIDER AND APPROVE MINUTES OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON 13TH JULY 2016

It was AGREED to approve, without amendment, the minutes of the meeting held on 13th July 2016.

258/16 TO DISCUSS THE PROPOSED YELVERTON TO DOUSLAND CYCLE ROUTE

This item was covered under Graham Cornish's presentation at start of meeting.

259/16 TO DISCUSS THE FEASIBILITY OF A COLLABORATION WITH CRAPSTONE CRICKET CLUB IN ORDER TO PROVIDE A LOCAL AMENITY BUILDING

The possibility of providing a local amenity in conjunction with C.C.C was discussed. DB stated that the crucial part of any negotiations would be to determine whether the land deeds would allow the provision of this type of building on the cricket field, before any further talks could be held. It was **AGREED** to invite Kevin Osborne the C.C.C Chairman to the meeting in September to gain a better understanding of the current legal situation.

260/16 TO DISCUSS MOVING THE INSTALLATION OF SUPERFAST BROADBAND FORWARD ACROSS THE PARISH

It was **AGREED** that the Parish Council would deliver leaflets to both Milton Combe and Buckland Monachorum to advertise the scheme. An article also advertising the scheme has recently been published in Moorlinks Magazine.

261/16 FINANCE The Clerk circulated a finance report to Members which included the recent bank reconciliation dated 25th July 2016 - **NOTED**. Cllr Fowler had checked the details and signed the bank reconciliation.

Payments and receipts

a) The following receipts (£) were **noted** since the last meeting:

2807 A/c	14/07/16	CHEQUE	130.00	Memorial - GoR 23
	14/07/16	CHEQUE	300.00	ExRoB - F5-10
	14/07/16	CHEQUE	130.00	Memorial – F5-6
2815 A/c	01/05/16	CASH	100.00	Crapstone field rent - Jul 2016

b) It was **AGREED** to make the following payments:

<u>Payee</u>	<u>Gross £</u>	<u>Council Ref</u>	<u>Reason</u>
BMVH	62.50	102194	Hall Hire
JS Rendle	780.00	102195	18/05/16
Perfect Pastures	469.50	102196	BM GM. June
YWMH	18.00	102197	Yelverton GM June
NPower	5.00	DD	Latch Post & 1 st Strim Footpath Xmas lights
Greenhills	330.00	102198	Tree Survey Report
K Johns	859.60	102199	Net Salary- Mth 4
K Johns	272.18	102199	Council Admin - Mth 4
Peninsula Pensions	1336.26	102200	Emp. & Employee Pension Contributions Mar-Jul 2016
Certitude	12.00	102201	BM Bus Shelter Cleaning

It was **AGREED** to cancel the direct debit to NPower and claim a refund for any credit as there will be no Christmas lights this year on Yelverton Roundabout.

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- 262/16** **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES (INCLUDES UPDATES ON WD TAP FUND PROJECTS)**
a) DB reported that he had attended the recent Southern Links meeting on the 7th July. DB is again the Chairman for the year 2016/17. He reported that the dates for the next round of TAP fund applications will be in September and December 2016
- 263/16** **TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD**
No report this month due to RC being absent.
- 264/16** **NEIGHBOURHOOD PLAN UPDATE** (Cllr Cheadle)
There will be a Neighbourhood Plan Meeting on 9th August 2016.
- 265/16** **TO DISCUSS THRIVING TOWNS AND VILLAGES (OUR PLAN REPLACEMENT)**
RC has agreed with WD that their proposal to leave it to the villages to agree amongst themselves how many houses will be built won't work. In view of this, our Neighbourhood Plan will do a piece of work to validate the numbers set out in Our Plan. This will enable our NP to go ahead without having to wait.

The other point to note is that the Yelverton Business Park proposal is no longer in the Plan. It will be up to individual NPs to decide whether economic development in villages is appropriate.
- 266/16** **TO FINALISE COVER DURING THE CLERK'S ABSENCE THROUGHOUT AUGUST**
It was **AGREED** to accept Tavistock Town Council's kind offer to cover burials work whilst the Parish Clerk is away on annual leave. The cost to Buckland Monachorum Parish Council will be £50.00 per standard burial and £100.00 per burial requiring a Statutory Declaration.

MF and LW **AGREED** to be emergency contacts for the Council in the Clerk's absence.

Finally, it was **AGREED** to prepare standard set monthly payments in advance to cover the period.
- 267/16** **BMPC COMMUNICATIONS**
Councillors requested that the Clerk provide an updated list of Councillor contact details for their information. The Clerk confirmed that this would be done.
- 268/16** **REPORT ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS**
A written report from Cllr Woollacott was presented by the Clerk in her absence;
a) On Footpath 18 a complaint has been made about the condition of the path. The person responsible for clearing it was on holiday but has hopefully cleared the stinging nettles by now.
b) Footpath 33/34: Thanks to Dave Butland the gate has been installed and Peter Guy will be putting the signpost up for the reroute of the footpath. The stile was removed to help the not so able enjoy the footpath.
- 269/16** **HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS**
A report from a local resident in Buckland Monachorum has been made about parked cars in Cuxton Meadows preventing rubbish collection and potentially emergency vehicles gaining access to the lower part of the road. Cllrs discussed the point and it is believed that the Police have written to residents in the road giving them advice on parking to prevent just this kind of situation. It was **AGREED** that GB would investigate and obtain a copy of the letter and for the Clerk to report back to the complainant once the Police advice on the matter had been determined.
- 270/16** **General Purposes:**
a) **Play park matters and inspections:**
LL reported that two of the fence posts in the BM playpark had rotted through at the bottom. The work will need to be completed by a Contractor. DB said that he would look into the matter and get a quote to replace the posts.

b) To discuss findings of General Purposes Committee site inspection held on 13th July:

The Committee had found that recent complaints about the state of the grass and hedges in the cemetery were well founded. The Clerk has met with the Contractor to discuss the issues and they have agreed to ensure that the works are done. The Contractor reported difficulties with the grass cutting due to the recent bouts of wet weather. It was discussed whether they should trim the Churchyard when the weather was wet, which would mean covering headstones with cut grass. It was **AGREED** that the grass should be trimmed when wet to prevent it from getting too long.

c) Cemetery extension:

It was **AGREED** that MF would discuss with Tom Rogers Architects whether they had provided a plan of the grave plots in the new part of the Cemetery.

271/16 TO DISCUSS THE SETTING UP OF THE CRAPSTONE FIELD WORKING PARTY

It was **AGREED** that MF will draft a notice to be placed on the noticeboard at Crapstone to ask for volunteers to come forward to sit on the Working Party. There has also been an article placed in the Moorlinks magazine asking for volunteers.

There has been a report about a litter bin being required in Crapstone field. It was **AGREED** to provide a new litter bin in the field which the lady who grazes her horses in the field will empty.

272/16 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

The following list of communications was circulated and **NOTED**:

- 1) Healthwatch Devon – Monthly newsletter (June)
- 2) Citizens Advice – June Newsletter
- 3) WDBC Press Releases:
 - Joint Local Plan
 - Joint Local Plan Website
 - Tavistock BID to Continue for the next 5 years
- 4) DNPA Calendar of Meetings
- 5) Tamar AONB – Man Engine Heads to Tamar Valley Centre
- 6) Rural Services Network – Digests 4th & 19th July
- 7) ROSPA Course – Inspection of Playkit

The Clerk also notified Cllrs that the Crapstone War Memorial has been awarded Grade II status by Historic England.

273/16 ITEMS FOR THE NEXT AGENDA None

274/16 FUTURE MEETING DATES

Weds 10th August:

Planning committee meeting at 7.30pm at Milton Combe Village Hall

Tues 23rd August: Planning committee meeting at 7.30pm at Buckland Monachorum (Committee Room)

Meeting finished at 21.44