

Minutes of the **HUMAN RESOURCES SUB-COMMITTEE** of Buckland Monachorum Parish Council held at  
**MILTON COMBE VILLAGE HALL on MONDAY the 12<sup>th</sup> June 2018 at 7.00pm**

**Present:** Cllrs Val Bolitho (Chairperson), S Challiss, L Larkin, S Lorne, L Wood, S Woollacott

**In Attendance:** K Johns (Parish Clerk)

- 155/18** **APOLOGIES FOR ABSENCE** were received from Cllr Wood.
- 156/18** **DECLARATION OF INTERESTS** The Clerk confirmed that they knew one of the applicants, although they had no influence on the decision-making process.
- 157/18** Pursuant to Section 1(2) Public Bodies [Admission to Meetings] Act 1960, it was **AGREED** to exclude the public and press due the confidential nature of the business to be transacted
- 158/18** **TO DISCUSS THE INTERVIEW FOR THE PARISH CLERK VACANCY AND SELECT SUCCESSFUL CANDIDATES FOR INTERVIEW**  
Following receipt of six applications for the post by the deadline of 8<sup>th</sup> June 2018, the Clerk had presented the applications to the Sub-Committee. Three applicants were shortlisted for interview - all three applicants had relevant local government experience plus financial management experience.  
  
The three applicants will be invited for interview (19<sup>th</sup> June 2018) by the HR Sub-Committee as per **min 144/18**.  
  
In preparation for the interviews a number of questions were decided upon by the Committee
- 159/18** It was **AGREED** to re-admit public and press to meeting.
- 160/18** **ITEMS FOR FUTURE AGENDAS** To interview and agree the successful candidate.
- 161/18** **FUTURE MEETING DATES** 19<sup>th</sup> June 2018

The meeting closed at 8.04pm.