

# Buckland Monachorum Parish Council

Clerk: Mrs Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7EQ  
[www.bmpc.info](http://www.bmpc.info) • Email: [clerk@bmpc.info](mailto:clerk@bmpc.info) • Tel: 01822 855889

## To: All Members of Buckland Monachorum Parish Council

You are summoned to attend the **Annual Parish Meeting** of **BUCKLAND MONACHORUM PARISH COUNCIL** on **TUESDAY 16<sup>TH</sup> MAY 2023** at **7.00pm** at **Buckland Monachorum Village Hall** for the purpose of transacting the business detailed below.

**In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.**

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: K Griffiths (Parish Clerk)

Date: 11<sup>th</sup> May 2023

### AGENDA

1. To elect a Chairman and for them to sign the 'Declaration Acceptance of Office' book
2. Members present.
3. Apologies.
4. To elect a Vice-chairman.
5. Co-option of New Members.
6. Declaration of Interests and Register of Interests.
7. Appointment of Members to serve on committees/sub-committees.
8. Appointment of representatives to other organisations.
9. Councillor Training.
10. To consider and approve the minutes, of the following meeting:
  - 10.1. The full council meeting held on 28<sup>th</sup> March 2023
  - 10.2. The minutes of the annual parish meeting held on 15<sup>th</sup> April 2023.
11. To receive a report from the WDBC Cllrs for this ward (Cllr Cheadle & Cllr Cunningham)
12. To receive a report from the Devon County Councillor (Cllr Sanders)

### **Planning:**

#### 13. Applications

Application Number	Proposal
<a href="#">DNPA 0194/23</a>	Revised low level rear access, 30 Briar Tor, Yelverton, Devon, PL20 6DP
<a href="#">WDBC 1396/23/HHO</a>	Householder application for erection of 2-storey extensions to adjoin the existing house, demolition of an existing garage, erection of a detached double garage with store above, replacement of existing uPVC windows with an aluminium substitute & addition of an external wall insulation system to clad entire house (resubmission of 4275/22/HHO) Moray House, Yelverton, PL20 6DF
<a href="#">WDBC 0458/23/HHO</a>	Householder application for 20 ground mounted solar panels on two frames of 10 in the garden, Summerleas, Crapstone Road, Yelverton, PL20 6BT
<a href="#">WDBC 1031/23/FUL</a>	Proposed stone track leading from Yeoland Lane to the centre of the adjacent fields The Mare And Foal Sanctuary, Yeoland Lane, Yelverton, Devon, PL20 6BX
<a href="#">WDBC 1079/23/HHO</a>	Householder application for erection of detached single garage Land Adjacent To Dell Cote, Road From Abbey Close To Lark Rise, Crapstone, Devon

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**Finance:**

14. To agree the payments for May 2023 and note the receipts.
15. Renewal of insurance
16. End of year accounts 2022/23 sign off and to agree. Documents to be signed by the Chair.
  - 16.1. To approve the Annual Governance Statement (Section 1) of the Annual Return 2022/23
  - 16.2. To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2022/23

**Yelverton:**

17. An update with regard to the maps and display boards. (Cllr Sheridan)
18. Grass cutting contract.

**Buckland:**

19. Grass cutting contract.

**Crapstone:**

20. To consider the new noticeboard.

**Playparks:**

21. Buckland Monachorum update.
  - 21.1. To include an update from the community group.
22. Crapstone Playpark and wildlife area update.

**General and Correspondence**

23. Correspondence
24. BMPC Communications (newsletters, social media, press articles)
25. Update on Parish paths (P3) and other footpath matters. (Cllr Woollacott)
26. Highway matters: any to be reported and updates.
27. Items for the next agenda
28. Future Meeting Dates
  - Wed 7<sup>th</sup> June Planning committee at 7.00pm followed by GP at 7.30pm Clearbrook VH
  - Tuesday 27<sup>th</sup> June Planning Committee at 7.00pm followed by Full council meeting at 7.30pm Yelverton Memorial Hall.

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