

# Buckland Monachorum Parish Council

Clerk: Mrs Kelly Johns, Gulls Cry, 1 Courtenay Road, Tavistock, PL19 0EE  
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**To: All Members of Buckland Monachorum Parish Council**

You are summoned to attend a **Meeting of Buckland Monachorum Parish Council** to be held at **YELVERTON WAR MEMORIAL HALL (COMMITTEE ROOM)** on **TUESDAY 1<sup>st</sup> August 2017** at **7.30pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: Kelly Johns (Parish Clerk)

Date: 21st July 2017

## AGENDA

1. Apologies
2. Declaration of Interests
3. To consider and approve the minutes of a meeting of the Parish Council meeting held on 27<sup>th</sup> June 2017
4. To consider and approve minutes of the Planning Committee meetings held on 27<sup>th</sup> June and 12<sup>th</sup> July 2017
5. To discuss the current Councillor vacancy and to co-opt a new member
6. To discuss progress with Crapstone Field working party/ investigations and to agree next steps (Cllr Woollacott)
7. To discuss and approve newly drafted Cemetery Regulations and Fees
8. Finance (*report for circulation at meeting*):
  - i) Payments and receipts
9. Reports from representatives to outside bodies - to include updates on WD TAP Projects
10. BMPC Communications (newsletters, social media, press articles)
11. Neighbourhood Plan Update: (Cllr Cheadle)
12. Update from WDBC Councillor for the ward (Cllr Cheadle)
13. Car parking matters update (Cllr Cheadle)
14. To discuss Clerk's request to attend SLCC update course in September 2017
15. Highway matters and reports of minor repairs
16. Update from the Parish Council's website improvement working party (Cllr Fowler)
17. Parish paths (P3) and other footpath matters (Cllr Woollacott)
18. To discuss General Purposes items:
  - i) Cemetery: **a)** Interments and memorial work **b)** Grounds Maintenance Complaints **c)** To discuss and agree works required to churchyard's pathways **d)** To discuss and agree pest control measures necessary in Cemetery
  - ii) Cemetery Extension: **a)** To agree final statutory plan for cemetery extension and for the installation of row markers etc.
  - iii) Play Park & Inspections
  - iv) Bus Shelters: **a)** Update on Crapstone bus shelter **b)** Update on Milton Combe bus shelter **c)** To discuss progress on British Beds proposal for the Yelverton Business Park Bus Shelter
19. Communications from other agencies and correspondence
20. Items for the next agenda
21. Future Meeting Dates:

**Tues 1st Aug:** Planning Committee meeting at 7.00pm followed by Full Council Meeting at 7.30pm at Yelverton War Memorial Hall (Committee Room)

**Weds 9<sup>th</sup> Aug:** Planning Committee at 7.30pm at Milton Combe Village Hall

**Weds 22<sup>nd</sup> Aug:** Planning Committee at 7.30pm at Buckland Monachorum Village Hall (Committee Room)

**Weds 13<sup>th</sup> Sept:** Planning Committee at 7.30pm at Buckland Monachorum Village Hall (Committee Room)