

Buckland Monachorum Parish Council

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **YELVERTON WAR MEMORIAL HALL** on **TUESDAY 25TH JUNE 2019** at **7.30pm**

Present: Cllrs R Cheadle(RC), D Butland(DB), S Woollacott(SW), S Challiss (SC), L Larkin (LL),
R Allan(RA), V Bolitho(VB), M Fowler(MF) and R Allan(RA)

In Attendance: Katharine Griffiths (Parish Clerk)

- 201/19 APOLOGIES FOR ABSENCE**
Apologies have been accepted for Cllrs L Wood (LW)
- 202/19 TO RECEIVE DECLARATION OF INTERESTS**
None
- 203/19 TO CONSIDER AND APPROVE THE MINUTES of the meetings as detailed below;**
1) Annual Parish Meeting of 10th April 2019
2) Annual Meeting of BMPC of Tuesday 21st May 2019
3) Planning Committee of Wednesday 12th June 2019
The minutes of the meetings were **approved** without amendment.
- 204/19 UPDATE AS TO THE CURRENT POSITION OF THE TAKE OVER OF THE PUBLIC TOILETS AT YELVERTON AND AN UPDATE ON THE CAR PARK (CLLR CHEADLE)**
Maristow have invited the parish council to take over the car park by St Pauls church. It is thought that this is to do with Maristow not wanting to pay the business rates on the area. As the parish council already have business rate relief on the public toilets there would be a cost involved if the PC took them on. Consideration would also have to be given to ongoing maintenance costs.
Cllr Cheadle the Clerk and Cathy Aubertin from West Devon Borough Council (WDBC) met recently to try and iron out some of the ongoing issues. The offer from WDBC is to pay legal fees of up to £1000 per party involved for the transfer/creation of the lease. Maristow have indicated that their fees will be around £5000. WDBC are not willing to pay that amount. WDBC have agreed that any business rate costs for the toilets will not be passed on to the parish council.
It was **agreed** that the Parish Council would **not** consider leasing the car park at this time.
It was **agreed** that the Parish Council would pay 75% of the cost of running the public toilets at Yelverton to WDBC for 2019/2020.
- 205/19 UPDATE ON THE NEIGHBOURHOOD PLAN (CLLR CHEADLE)**
The consultation period has now ended, a few comments have been received and these will be considered.
There will be four open meetings. Sat 29th June Buckland Monachorum Village Hall 10 am, Sat 29th June Clearbrook Village Hall 2pm, Sat 6th July Yelverton War Memorial Hall 10 am, Sat 6th July Milton Combe 2 pm.
- 206/19 ELECTIONS – CO-OPTING FOR THE TWO VACANCIES.**
There have been no applications to fill the vacant posts.
It was decided that a flyer would be produced and distributed at up coming events. Also previous applicants would be approached.
- 207/19 TO AGREE THE PURCHASE OF A PROJECTOR.**

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The parish council require a projector essentially for planning committees as paper copies of applications are no longer being provided. A medium spec projector can be purchased for around £400. SW suggested that half the cost could be provided from the Locality Fund provided by West Devon Councillors. RC will check that there is no conflict of interest before an application was submitted.

208/19 BRIAR TOR FOOTPATH, CONCERN HAS BEEN RAISED BY A MEMBER OF THE PUBLIC WITH REGARD TO THE QUALITY OF THE CONSTRUCTION OF THE FOOTPATH AND HAS SUGGESTED AN INDEPENDENT SURVEY IS CARRIED OUT.

CLlr Cheadle has met with the resident and has listened to his concerns. The width of the path has been measured and is 1.2meters wide as per the specification in the lease. The gradient of the kerb and kerb edges have been raised with Joe Hess (Maristow) and he is looking into it.

209/19 REQUIREMENT FOR A NEW PEDESTRIAN CROSSING, WHERE THE NEW BRIAR TOR FOOTPATH CROSSES THE ROAD. (CLLR WOOLLACOTT)

Where the new path crosses the road there needs to be some form of marking so road users are aware that there may be pedestrians crossing. RC will raise the issue with Tom Lee (DCC – Highway) to see if there is anything that can be put there.

210/19 MEAVY LANE SPEED LIMIT, A REQUEST BY YELVERTON WAR MEMORIAL RECREATIONAL FIELD AND VILLAGE HALL TRUST HAS BEEN PUT TO THE HIGHWAYS DEPARTMENT FOR 20MPH ROUNDELS TO BE PUT ON MEAVY LANE. THE TRUST WOULD LIKE THE PARISH COUNCIL TO SUPPORT THE REQUEST.

RC has spoken to the chairman and also to Tom Lee (DCC – Highway). A speed assessment will be carried out and if it is found that the 20mph speed limit is being exceeded then roundels could be installed.

211/19 REQUEST FOR REPLACEMENT BENCHES AT YELVERTON (CLLR WOOLACOTT)

There are two benches in Yelverton that need replacing. SW would like to apply for grant funding for the replacement and to have the support of the parish council. It was **agreed** with thanks that SW could apply for funding.

212/19 FINANCE: PAYMENTS AND RECEIPTS FOR JUNE 2019

The Clerk had previously circulated (by email) a finance report to Members which included the recent bank reconciliation.

1) The Bank Reconciliation was **AGREED**.

i) The following receipts were **NOTED** since the last meeting;

22/05/2019	Grave purchase and Interment - G5-1	£ 550.00
22/05/2019	Interment C5-4	£ 150.00
07/06/2019	Donation for War Memorial Inscription - Joll	£ 100.00
04/06/2019	D Carmichal - Field rent June 2019	£ 110.00
07/06/2019	Interest - Gross	£ 31.35

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ii) The following payments made since the last meeting were **AGREED**

21/05/2019	Hall Rent YWMH	£	20.00
21/05/2019	Hall Rent BMMH	£	15.00
21/05/2019	Tavistock TC Play park inspections	£	600.00
21/05/2019	Perfect Pastures - Yelv main invoice 2961	£	589.50
21/05/2019	Website Maintenance K Parriss	£	230.00
21/05/2019	WDBC - Bin Emptying	£	257.40
21/05/2019	30% contribution to WDBC 18/19 loos	£	3,715.70
21/15/2019	HMRC Month 2	£	251.49
21/15/2019	DCC Pension	£	267.83
21/05/2019	KG Wages May 19 Month 2	£	798.66
21/05/2019	Insurance Came and Company	£	1,271.12
01/06/2019	Axtown Arb - BM Grounds Maintenance invoice 156	£	1,106.67
12/06/2019	Perfect Pastures - Yelv main invoice 2970	£	589.50
12/06/2019	Alison Marshall - internal audit 2018/19	£	220.25
13/06/2019	ICO payment	£	35.00

2) The payment to Rentokil was AGREED.

213/19

REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES.

SW informed the members that she has been in discussions with DNPA with regard to creating walks that link the local footpaths and business such as shops, pubs, B and Bs etc. A new leaflet is due to be produced.

SW also recently attended the Tamar Valley AONB Management Plan Launch and AONB Forum 2019 a link to the plan is below.

<http://www.tamarvalley.org.uk/management-plan-review-and-public-consultation/>

214/19

TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THIS WARD (CLLR CHEADLE)

There has been a resolution to declare a climate change emergency. What the impact of this is should be considered by the parish council.

The future of Kilworthy House is being considered by the council, it is busy one day a week but not at other times. There is spare space that could be utilised better.

215/19

BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)

The clerk has been approached by a representative for Geoffrey Cox MP who would like to hold an open forum, centred around local issues, in Yelverton on the 8th August at Yelverton War Memorial Hall at 2pm. Once the clerk has received more details it can start to be advertised.

216/19

HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS

- 1) It has been agreed with Joe Hess that boulders will be put on the verge by the Yelverton roundabout. The ruts will be filled and then the boulders will be put in position.
- 2) Devon County Council (DCC) parking wardens have visited Yelverton forecourt parking area and have ticketed 8 cars over 3 days. Hopefully this will deter people from parking there for extended lengths of time.
- 3) Church Bridge has still not been repaired, DCC have been contacted a number of times. It is on the work programme but it seems to be taking a long time to repair. RC agreed to speak to DCC about the issue.
- 4) The bend approaching Alley Hill has large divots in the road. They are becoming dangerous for pedestrians and road users.
- 5) The hedges along Venton Lane to Abbey Lane have become overgrown DB has received a couple of complaints. The hedges border land owned by Stokehill Stables and therefore it is their responsibility to cut the hedges back. It was agreed that the clerk would write to them to ask them to carry out the work.
- 6) It was raised as to whether the section of Tavistock Road by Grange road should be a 30mph zone. RC will discuss with Tom Lee (DCC highways)
- 7) The DNPA are starting the process of setting 40mph speed limits on all roads that are not fenced across Dartmoor.
- 8) It has been noticed that the hedges from Crapstone to Buckland Monachorum were cut very early this year and it was felt that it was too early.

217/19

PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.

An enquiry was received with regard to footpath 17 being cut early. It could be cut later but it would become overgrown before the cut.

Footpath 18 has some trailing shrubs coming over it which need to be looked at.

Issues with dogs fouling fields that footpaths pass through in Buckland Monachorum.

Roz Spry has raised an issue with dog walkers using the fields behind the church that footpath 6 passes through. Dog owners are not picking up after their dogs and the faeces can affect the cows and calves. Dogs have also been worrying the cows. There is no "right to roam" by members of the public. Roz Spry will put up signs and it is hoped that this will discourage people.

218/19

GENERAL PURPOSES - CEMETERY

ANT BAITING UPDATE ON RENTOKIL PROGRESS.

MF and the clerk met Rentokil on site and discussed the ongoing issues. Since then all the ant hills have been topped and had insecticide sprayed directly into them. The number of bait stations has been increased and more will be put out. This has been a fairly intensive treatment and should hopefully get the ant problem to a manageable level. There were three outstanding invoices and a credit note has been given for one of these.

219/19

TO AGREE THE QUOTE FOR THE TREE WORKS TO THE HORNBEAM AVENUE.

The clerk met Lee Marshall (West Devon Tree Officer), Mike and Gavin to discuss the work to the hornbeams. Subsequently Mike and Gavin have quoted £490 for the required work to enable access to the graves and keep the trees a good shape.

It was AGREED that the Hornbeam tree work could be carried out.

220/19

TO AGREE THE QUOTE FOR THE ADDITIONAL HEDGE CUTTING AT THE TOP OF THE CEMETERY.

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It was noted by the tree officer that the hedge at the top of the cemetery was rather overgrown and if not cut back the bushes were not cut back then more extensive work would be required.

The quote for the work is £620.

It was AGREED that the work to the hedge could be carried out.

221/19 TO AGREE A QUOTE FOR THE REPLACEMENT OF THE CEMETERY AND CHURCH GATES.

MF is still waiting for the quote for the gates.

222/19 WORK REQUIRED PRIOR TO THE CONSECRATION OF PART OF THE NEW CEMETERY.

It has previously been agreed that up to 50% of the new cemetery will be consecrated. After an initial inspection by the diocese it has been decided that the right hand side as you look up the slope from the gate will be the area consecrated. RA is looking into getting the stone wall repaired. The telegraph pole will need to be fenced off by some means.

223/19 GENERAL PURPOSES – PLAYPARKS

UPDATE ON CRAPSTONE PLAYPARK (CLLR WOOLACOTT)

Plans have been drawn up for a new play park at Crapstone, the plans were circulated, and the design was approved. Once the s106 money becomes available then SW can look at progressing the idea forward.

224/19 TO DISCUSS IF THE LIME TREES ON THE ROUNDABOUT BY BUCKLAND MONACHORUM PLAY AREA SHOULD HAVE WORK CARRIED OUT TO REMOVE LOWER BRANCHES FOR VISIBILITY REASONS.

There was no firm decision as to whether the work should be carried out and it will be looked into.

It was AGREED that an application for the works to be carried out would be submitted to West Devon Borough Council, once the application is approved this gives two years for the work to be carried out in.

225/19 REPORT ON PLAY PARK & INSPECTIONS

A small section of the playpark at Crapstone needs to be looked at MF agreed to have a look.

226/19 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

The clerk has received an invitation for the parish council to compete in a Petanque competition as part of Tavistock Carnival on Monday 15th July at 6.30 in Tavistock Sensory Garden. MF, LL and RA agreed to make a team.

The Clerk has also received an invitation for a representative from the Parish Council to attend Stagecoach South West, Annual Stakeholder Conference on Wednesday 24th July 2019. VB will check dates but will hopefully attend.

LL commented that the Internal Audit had been carried out and that there were a few minor issues that needed resolving otherwise everything was in order.

227/19 ITEMS FOR THE NEXT AGENDA

There were no items recommended for the next agenda.

228/19 FUTURE MEETING DATES

Wed 10th July	Planning Committee at 7.30, Milton Combe Village Hall
Tues 23rd July	Planning Committee at 7pm followed by Full Council Meeting at Yelverton War Memorial Hall
Wed 7th Aug	Planning Committee at 7.30 pm at Milton Combe Village Hall

The meeting closed at 9:05pm