

## Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held on **TUESDAY 28<sup>TH</sup> SEPTEMBER 2021** at **7.30pm** at **Yelverton War Memorial Hall**

**Present:** Cllrs M Fowler- Chair (MF), S Woollacott (SW), M Sheridan (MS), G Baird (GB), K Cornthwaite (KC), R Houston (RH), R Cheadle (RC) and A Cunningham (AC)

**In Attendance:** Katharine Griffiths (Parish Clerk) and WDBC Cllr Wood and DCC Cllr Sanders.

**288/21 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs S Challis, A West and V Bolitho.

It was noted that Councillor Foley had tendered his resignation. This was duly accepted. Councillor Fowler has sent him thanks and wished him well for his future ventures.

**289/21 TO CONSIDER A REQUEST FROM CLLR CHALLIS FOR A FURTHER 3 MONTHS LEAVE OF ABSENCE.**

Cllr Challis has requested a further three months leave of absence due to an ongoing medical condition. This was agreed by the Council.

**290/21 TO RECEIVE DECLARATION OF INTERESTS.**

None other than what is on the register.

**291/21 TO CONSIDER AND APPROVE THE MINUTES, OF THE FOLLOWING COMMITTEE MEETINGS:**

**1.1.** The full parish council meeting on 27<sup>th</sup> July 2021

**1.2.** The General Purposes meeting held on 8<sup>th</sup> September 2021

**1.3.** Planning meetings of 27<sup>th</sup> July 2021, 10<sup>th</sup> August and 8<sup>th</sup> September 2021

The above minutes were **agreed** as a true record.

**292/21 TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)**

Cllr Cheadle gave an update on West Devon's current position on broadband, it is a bit of a mess at the moment but they are trying to sort it out. It is hoped to get fibre broadband to parts of Yelverton soon. There is no online request form. If anyone would like to register their interest for better broadband.

Cllr Wood commented that there have been a number of issues with waste collections. There has been a shortage of drivers and additionally the covid pinging has meant that not all rounds have been collected as usual. They are trying to cover all areas as soon as they can.

**293/21 TO RECEIVE A REPORT FROM THE DEVON COUNTY COUNCIL CLLR (CLLR SANDERS).**

Cllr Sanders gave an update that many of the councillors are exasperated with highways. They are under enormous pressure to try and get things sorted out. A number of members have written letters to complain. Finances are still tight. The local highways officers are getting a lot of stick, but they are having difficulty getting things done and passing things further up the line. Most people are happy to wait if they know something is going to happen.

The chief executive is pursuing policies for working from home, but some people are wanting to get back to the office. Not all officers are necessarily needed in the office five days a week, but this does need to be controlled.

DNPA have issued an updated set of draft bylaws. This will control further the wild camping and will have certain conditions attached, such as you must be able to carry the tent. There will be restrictions on the number of dogs anyone can walk at one time. There will be further clarification with regard to overnight stays. The consultation is currently out so please comment if you wish to do so.

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The process for the traffic order for allowing for double yellow lines at Postbridge has been put into place. The cones will stay until double yellow lines have been installed.

**294/21 AN UPDATE WITH REGARD TO ACCESS THROUGH ST ANDREWS SCHOOL AND ACCESS TO THE PLAYING FIELD OUT OF SCHOOL HOURS.**

Cllr Fowler gave an update, the gates are still shut and locked. The school were asked why this has been done, they commented that it was to do with health and safety and following advice from their legal team. It is understood that they have gone back to their legal team for clarification. It is hoped that a solution will be to be found and it is frustrating that it is taking this long. The school field is actually owned by DCC, but the school have a responsibility for the land. There was due to be a meeting with the school to look at solutions, but this was cancelled by the school.

To enable to declare a public right of way. There needs to have been full access for 20 consecutive years. There are a number of options that could be considered, such as installing CCTV providing extra lighting or putting up a fence. There will be a necessity to carry out a full risk assessment of the site to ascertain exactly what is required.

It is hoped that a further meeting with the school be arranged soon.

**295/21 TO DISCUSS HOW TO MARK THE QUEENS PLATINUM JUBILEE.**

Cllr Woollacott suggested a number of options to celebrate the Queens Pack Platinum Jubilee. A number of different options will be looked into, and suggestions put forward at the next meeting.

**296/21 TO CONSIDER A POSSIBLE NOMINATION FOR THE NEW YEARS HONOURS LIST.**

The suggestion has been put forward by Cllr Bolitho that a member of the community is recognised for their good work within the parish by nomination for the New Years Honours list. It was commented that to receive an honour the work must have been outstanding and that it may be difficult to obtain.

**297/21 TO REQUEST IF ANY COUNCILLORS WOULD LIKE TO ATTEND THE VIRTUAL DALC AGM ON THE 6/10/21 AT 9.30AM**

Cllr Fowler said that he was happy to attend, the clerk will forward the details.

**298/21 FINANCE**

The list of payments for September had been circulated prior to the meeting.

- i) The following receipts were NOTED since the last meeting;  
Interment and memorial fees:£340, Field Rent: £110 and 2nd Precept Payment:£28326.50

- ii) The following payments made since the last meeting were NOTED.

Payment	Amount
Perfect Pasture June Invoice 3054	£ 871.25
Tony Bengel Landscaping	£ 1,620.10
KG Salary - July 21	£ 1,051.73
BM Village Hall	£ 37.50
K Cornthwaite compost and seed	£ 39.96
HMRC - NI and TAX	£ 88.34
Devon Pension Fund	£ 291.94
A Creber P3 1st Strim	£ 864.00
BMVH hire	£ 27.50

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HMRC	£ 88.34
KG Salary Aug 21	£ 1,061.04
G Baird reimbursement - cables	£ 33.48
Devon Pension Fund	£ 291.94
Perfect Pasture July Invoice 3056	£ 871.25
Green Scheme 3 payments	£ 4,786.80
E.ON Yelverton roundabout Xmas lights elec	£ 10.20
Tony Benger Landscaping Aug inv 28472	£ 1,620.10
PWLB Sept Payment	£ 1,532.70
E.oN Yelverton roundabout Xmas lights elec DD	£ 6.36

iii) The following payments to be made were **agreed**.

Recipient	Amount	VAT(If applicable)	TOTAL
<b>Perfect Pastures</b>	726.04	145.21	<b>871.25</b>
<b>Tony Benger</b>	1350.08	270.02	<b>1620.10</b>
<b>Tony Benger (Grass and brambles)</b>	351.78	70.36	<b>422.14</b>
<b>Yelverton Hall Hire</b>	24.00		<b>24.00</b>
<b>PKF Littlejohn External Audit</b>	300.00	60.00	<b>360.00</b>
<b>HMRC</b>	88.14		<b>88.14</b>
<b>Devon Pension Fund</b>	291.94		<b>291.94</b>
<b>KG Wages and expenses</b>	1051.43		<b>1051.43</b>
<b>SLCC</b>	166.00		<b>166.00</b>
<b>WDBC bin emptying</b>	596.70	119.34	<b>716.04</b>
<b>E.ON Elec Yelv roundabout</b>	6.36		<b>6.36</b>
<b>S. Woollacott (Black bags – cemetery)</b>	5.91	1.18	<b>7.09</b>

- iv) The bank reconciliation was noted.
- v) The conclusion of the external audit was agreed and noted
- vi) It was agreed that Alison Marshall can carry out the internal audit next year and that the clerk can sign the agreement.

299/21

**To consider the following recommendations from the General Purposes Committee.**

1. To have the drains in the cemetery carpark gully sucked twice a year. (Dependent on cost)  
Cllr Woollacott has spoken to David Glanville, unfortunately, his equipment only removes loose debris. The drains will need to be cleared by hand. It would be possible to ask Crebers to do this and it will probably cost about £80.

2. To only have the cemetery hedges cut once a year in September.

It was agreed that the cemetery hedges would only be cut once a year in October/November. Depending on the weather.

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3. To remove the remaining cemetery hedge and replace with yews and use a weed stop membrane. Overall cost estimated at £6000.

It was agreed that the remaining hedge would be removed, replaced with yews and a weed stop membrane. Also, if the chain link fence can be reused to replace it with the stock fencing same as the other side.

4. To remove the two dead ash trees and a third three on the boundary of the upper cemetery and Cross Park.

Quotes are still being looked into for this.

As previously discussed, the small gate into the Parish Meadow needs repair, it is currently very wobbly and could fall. It was agreed that the gate and posts could be repaired.

### **YELVERTON:**

#### **300/21 AN UPDATE WITH REGARD TO THE BENCHES AND REPLACEMENT BIN BY THE TOILETS.**

Cllr Cornthwaite gave an update that we are still waiting to hear about the IKEA community fund. The quote has been obtained from Greenscheme for a bin the same as the one by the bus shelter that was recently installed. Once we know about the grant, the bin will be able to be ordered.

The type of benches that have been looked into are ones with granite posts with a wooden slatted top. It was noted that before these are installed permission from Maristow will need to be obtained.

#### **301/21 AN UPDATE WITH REGARD TO THE EXTERNAL TAP**

Cllr Fowler is working on getting the tap installed and it will be fitted at some point.

#### **302/21 AN UPDATE WITH REGARD TO THE MAPS AND DISPLAY BOARDS.**

Cllr Sheridan offered to catch up with Cllr Foley to find out what stage he was at and what needed to be done to finish them off.

#### **303/21 AN UPDATE WITH REGARD TO THE "MILK MACHINE"**

Cllr Cheadle gave an update, he has spoken to Joe Hess with regard to the installation and he thinks it is a good idea, it would also support local farmers. It has been suggested that it is located near to the public toilets so that power and water can be nearby.

Concerns were raised over its location and feel that more investigation needs to be carried out. However as it is would be located on Maristow land they would have the final say.

#### **304/21 TO CONSIDER LEASING ST PAULS CARPARK AND LEG O' MUTTON CARPARK FROM MARISTOW ESTATE AND THE ASSOCIATED COSTS.**

A suggestion has been made that the PC lease the carparks. Currently the business rates for the Leg O'Mutton carpark are covered by WDBC and Maristow have small business rate relief on St Pauls car park. If the PC were to take them on then they would be liable for paying both sets of business rates which would be about £3500 per year. There would then be the cost of the upkeep on top. The matter was discussed and it was felt now was not the time to lease the carparks considering the business rates issue.

It was proposed by Cllr Cheadle that a one-off payment be made towards the upkeep of the carparks. This was **not agreed** by the council.

#### **305/21 TO CONSIDER LOOKING INTO THE RE-WILDING OF AREAS WITHIN YELVERTON AND TO CONSIDER THE WILD GROWTH AROUND THE BASE OF TREES.**

Cllr Woollacott gave a brief update, as it is not possible for the grounds maintenance contractor to cut right up to the base of the trees. It was appreciated that Cllr Cornthwaite had looked into other options, such as clearing the area and mulching around the trees. Cllr Woollacott suggested that the area around the base of the trees was enhanced with wild flowers. WDBC Cllr Wood offered some funding from her community

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grant. This was gratefully accepted. It was agreed by the council that the area under the trees would be cleared as much as possible by hand and bulbs and seeds would be planted at an appropriate time.

### **306/21 YELVERTON GROUND MAINTENANCE UPDATE**

Cllr Cheadle gave an update. The situation has been discussed and it is appreciated that the invoices are not reflecting the work that has been carried out each month. As we are partway through a financial year it would be difficult to change it at this point. From 1<sup>st</sup> April 2022, it will be required that invoices are received for the work carried out each month. Suggested, that the Yelverton based councillors form a small group to sit down and consider the contract to decide whether any amendments are required. Cllr Woollacott suggested that as she did a lot of work towards the original contract that it may be a good idea if she is also part of the group.

### **Cemetery:**

### **307/21 TO CONSIDER REMOVING THE GLASS AND CERAMIC VASES/CONTAINERS THAT ARE IN THE CEMETERY.**

It is necessary to remove glass and ceramic jars and vases due to the health and safety risk that they pose for the ground maintenance contractors. Additional signs will be put in the tap houses asking people to remove them. If not removed, then the council will.

### **308/21 BENCH UPDATE.**

We are still waiting for prices to the bench.

### **309/21 TO CONSIDER USING THE SPOIL TO MAKE A PATHWAY THROUGH THE LAND AT THE TOP OF THE UPPER CEMETERY, WHICH IS CURRENTLY LEASED FOR GRAZING.**

It was suggested by Cllr Woollacott, that the gate from the upper cemetery to the area that is currently grazed is removed, any spoil is then used to make a path and the area would be graded on a regular basis. It was agreed that a quote would be obtained.

### **PLAYPARK'S**

### **310/21 TO CONSIDER IF THE CLERK OR COUNCILLOR WOULD LIKE TO ATTEND A RPII ROUTINE PLAY INSPECTION COURSE (TO BE HELD IN CULLOMPTON IN 2022)**

It was not felt this was something members needed to attend at this time.

### **311/21 BUCKLAND MONACHORUM-ANY UPDATES**

Unfortunately, the lottery grant has not been awarded, Cllr Woollacott is carrying out some fundraising and it is hoped that an application will be successful in the future.

### **312/21 UPDATE ON CRAPSTONE PLAYPARK**

Most of the new equipment has now been installed and is being enjoyed by the local children. The last piece of equipment will be installed as soon as it arrives.

### **313/21 CRAPSTONE FIELD**

A suggestion has been made that revenue for future projects could be raised by utilising the field. Cllr Cheadle will make some enquiries with regard to the feasibility of the proposal and feedback at the next meeting.

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- 314/12 TO CONSIDER CLEARING CRAPSTONE VIRTUAL PATH**  
The virtual path in Crapstone alongside the phone box has become very overgrown and is pushing people out into the road. The clerk will initially contact DCC highways, to see if they are able to clear the path. If they are unable to do this, the lengthsman will be employed to carry out the work.
- 315/21 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES).**  
Nothing Further.
- 316/21 UPDATE ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS. (CLLR WOOLLACOTT)**  
It is survey time, if councillors are happy to walk a path or two, please let Cllr Woollacott know, and she will allocate a suitable route. All else is fine
- 317/21 HIGHWAY MATTERS: ANY TO BE REPORTED AND UPDATES.**  
Just a reminder that, as we approached the winter. Please check the grit bins and report online if they require filling. Councillor Baird will circulate the link.
- 318/21 ITEMS FOR THE NEXT AGENDA**  
Bin at Leg O'Mutton  
Green burial area  
Any Further items can be forwarded to the clerk.
- 319/21 FUTURE MEETING DATES :**  
Wednesday 13<sup>th</sup> Oct – Planning at 7.30pm Location TBC  
Tuesday 26<sup>th</sup> Oct – Planning (7pm) followed by full council (7.30pm)  
Wed 10<sup>th</sup> Nov – Planning at (7pm) followed by finance committee at (7.30pm)  
  
Meeting closed at 9.30pm