

Minutes of the **GENERAL PURPOSES SUB-COMMITTEE** of Buckland Monachorum Parish Council held at **CLEARBROOK VILLAGE HALL** on **WEDNESDAY 20th FEBRUARY at 7.00pm**

Present: Cllrs M Fowler (Chair) S Challiss (SC), S Lorne (SL), and S Woollacott (SW), J Morewood (JM), D Butland (DB), R Allan (RA).

In Attendance: Mrs K Griffiths (Parish Clerk)

- 49/19** Apologies Were received from Cllrs G Baird, L Larkin and L Wood
- 50/19** Declaration of interests: None were declared.
- 51/19** To discuss the Rentokil Ant baiting contract.
The contract is on a rolling program and Rentokil should bait every 3 months. The contract is for up to 40 bait stations but there are only about 22 in the cemetery. It was agreed that the clerk would contact Rentokil and arrange for them to be met next time they bait so the contract can be discussed.
- 52/19** To discuss mole control, is further control needed?
After a discussion it was agreed that further mole control was needed. The clerk will ask Dartmoor Pest Control to carry out a survey and provide a quote.
- 53/19** Update on Memorial Repairs
The quote has been agreed and Pascoe and Sons have been instructed to carry out the work.
- 54/19** Tree and hedge work update.
The application for the work to the Hornbeams in the cemetery has been submitted.
The hedge at the top of the cemetery still requires to be cut back, the clerk will discuss this with the contractors.
- 55/19** To discuss the date for the next tree inspection – Western Cedars front of cemetery.
The inspection is due every 2 years, however the tree work was only carried out at the beginning of 2018. Therefore it would seem appropriate for the inspection to be carried out towards the end of 2019.
This was agreed and the clerk will arrange for an inspection of the trees in the autumn.
- 56/19** To discuss the work required to be carried out prior to the Consecration of the Upper Cemetery.
There are a number of issues with the upper cemetery that have been raised by the dioceses. These will need to be looked at and rectified before they are prepared for the area in the Upper Cemetery to be consecrated. It was agreed that the issues that had been raised would be looked at a site visit.
- 57/19** To discuss the work required prior to use of Upper Cemetery, gates, signage, tap housing, area for spoil and planting.
The issues were discussed. It was agreed that the gate should be replaced with a better one. Previously LL has looked at wrought iron gates. A wooden gate similar to the one on the other entrance was discussed a quote for a similar looking gate will be sought.
Signage is required for the Upper Cemetery, the clerk will look into options and wording.
The tap housing in the other cemetery was previously installed by an Edward Hopkins. SC will make

enquires as to whether he would be able to make a similar one as it would be nice to keep them looking the same. If this is not possible alternative options will be looked into.
The spoil is currently being put at the side of the path. Options need to be considered as to where it could go. This will be looked at during a site visit. The clerk will also ask other parish/town councils what they do with their spoil.
It was suggested that either camelias or yew trees could be planted in the upper cemetery. These would be in keeping with the use and area. The clerk will look into costs.

58/19 Brief review of Cemetery Regulations.

The Cemetery Regulations were viewed there are a few changes that need to be made in line with the change of clerk.

59/19 To discuss future use of the currently unused/vacant area of the cemetery.

It was agreed to look at the area at a site visit.

60/19 Green burial area – date for sub group meeting.

It was raised as to the requirement for a green burial area. The question of whether in general the number of green burials was increasing was asked. The clerk will make some enquiries as to what other areas are experiencing demand for.

As some of the members were not present that would like to be on the sub group. The clerk will email the relevant people to arrange a date.

61/19 To discuss repair or replacement of small side gate

The two side gates by the parish meadow are in need of replacement. SW offered to get designs and quotes for these.

62/19 Cemetery grounds maintenance contract updates.

The PC have received comments with regard to how nice the cemetery is looking and would like to give thanks to the contractors for their hard work.

63/19 Gate and general signage.

The update regulations will need to be displayed at the front of the cemetery.
The signage will be checked at a site meeting.

64/19 Play Parks - Skate-slider in BM playpark – is signage required.

After a discussion it was decided that no further signage would be required for the skate slider. The sign at the entrance will be checked to ensure that it says everything necessary.

65/19 Play Area inspections/ matters arising.

There were no major issues at this time.

66/19 To discuss and update the asset register if required.

A brief discussion around the asset register was held and it will be updated accordingly. There were no major changes. Clarification as to the location of the interpretation boards is required.

67/19 Crapstone Bus Shelter – current condition is repair or maintenance required.

This is the bus shelter by the garage, the actual ownership of the bus shelter it is not certain. It is thought to be owned by the owner of the land that it adjoins. Further investigation into its ownership will be required before the PC considers any repairs.

68/19

Replacement Benches – Priority list and locations.

Some money has been put into the budget for replacement benches. It would be good to have a priority list to work to. Also consideration could be given to sponsorship of the benches. SW and JM will look into this further.

69/19

ITEMS FOR FUTURE AGENDAS

The state of the verges at the Briar Tor development.

70/19

DATE OF FUTURE MEETINGS

A site visit to the cemetery on Saturday 30th March

The meeting closed at 20.45pm