

# Buckland Monachorum Parish Council

Clerk: Mrs Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, Devon, PL20 7EQ

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**To: All Members of Buckland Monachorum Parish Council**

You are summoned to attend the **ANNUAL MEETING** of **BUCKLAND MONACHORUM PARISH COUNCIL** to be held at **YELVERTON WAR MEMORIAL HALL (COMMITTEE ROOM)** on **TUESDAY 21st MAY 2018** at **7.00pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: K Griffiths (Parish Clerk)

Date: 15<sup>th</sup> May 2019

## **AGENDA**

1. To elect a Chairman and to sign the 'Declaration Acceptance of Office'
2. All Councillors to sign the 'Declaration of Acceptance of Office'
3. Apologies and to agree that those not present can sign the 'Declaration of acceptance of Office' at a later date.
4. To elect a Vice-chairman
5. Declaration of Interests and Register of Interests.
6. Co-option of New Members to Council
7. Appointment of Members to serve on committees/sub-committees
8. Appointment of representatives to other organisations
9. To consider and approve the minutes of the Parish Council Meeting held on 23rd Apr 2019
10. To consider and approve minutes of the Planning Committee meetings held on 23rd April 2019
11. Planning applications and decisions (*Attached as Appendix 1*)
12. Finance :
  - a) Receipts and payments
  - b) Bank signatories
  - c) Renewal of insurance
  - f) End of year accounts 2018/19 sign off:
    - a) To approve and sign the bank reconciliation for submission with the Annual Return 2018/19
    - b) To consider, approve and sign the Annual Governance Statement (Section 1) of the Annual Return 2018/19
    - c) To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2018/19
13. War Memorial Inscription – Major Joll
14. To agree the nominations for the Ballot for Parish Members to Dartmoor National Park Authority: Mid Devon/West Devon
15. To discuss and agree the replacement dog bin/litter bin at Crapstone.
16. To discuss the Rentokil contract for baiting the ants in the Cemetery.
17. Neighbourhood Plan Consultation.
18. BMPC Communications (newsletters, social media, press articles)
19. General Purposes:
  - a) Cemetery:
    - i) To agree the design of the new small gates.
    - ii) Interments and memorial work.
  - b) Play Park Inspections
20. Highway matters and reports of minor repairs
21. Parish paths (P3) and other footpath matters (Cllr Woollacott)
22. Communications from other agencies and correspondence
23. Items for the next agenda
24. Future Meeting Dates:

Wed 12 <sup>th</sup> June	Planning Committee at Clearbrook Village Hall at 7.30pm
Tues 25 <sup>th</sup> June	Planning Committee at 7pm followed by Full Council meeting at 7.30pm at Yelverton War Memorial Hall

## Buckland Monachorum Parish Council

Annual Parish Council Meeting Tues 21<sup>st</sup> May 2019

### Agenda Item 11

#### a) Planning Correspondence

#### b) Planning Applications:

Application Number	Proposal
<a href="#">DNP 0157/19</a>	Erection of a single dwelling at 30 Grange Road, Yelverton by Mr and Mrs Russel
<a href="#">DNP 0158/19</a>	First Floor Bathroom extension at Higher Lake Farm, Dousland by Mr M Williams
<a href="#">DNP 0186/19</a>	Extension to create annex accommodation, decking and outbuilding at Rowan House, Harro Lane, Yelverton by Mr J Lings
<a href="#">DNP 195/19</a>	Removal of existing Conservatory, erection of side extension and extension of existing garage Acorns, 8 Vixen Tor Close, Yelverton by Mr and Mrs Hartigan
<a href="#">WDBC 1447/19/LBC</a>	Listed Building Consent for renewal of two window surrounds in granite with leaded lights at Crapstone Barn, Buckland Monachorum by Mr and Mrs Stirling

#### c) Planning Decisions

P.A No.	Details	BMPC Comment	Planning Auth. Comment
<a href="#">WDBC 0616/19/HHO</a>	Householder application for proposed rear single storey extension at 1 Richmond Terrace, Buckland Monachorum by Mr Van der Westhulzen.	Neutral View	Conditional Approval
<a href="#">WDBC 3451/18/FUL</a>	Readvertisement (additional Plans) Development of 3 No Detached four bedroom dwellings with integral garages, new access road and external works at Challoch Bungalow, The Crescent, Crapstone	Object	Refusal
<a href="#">WDBC 0237/19/HHO</a>	Householder application for single storey extension to front of dwelling, raised patio area and two storey rear extension at West Park House, Buckland Monachorum by Mr and Mrs Talbot	Support/ Neutral View	Conditional Approval