

# DRAFT

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at  
**CLEARBROOK VILLAGE HALL** on **TUESDAY** the **21ST NOVEMBER 2017** at **8.00pm**

**Present:** Cllrs L Wood (LW), V Bolitho (VB), S Britton (SB), R Cheadle (RC), S Challiss (SC), G Baird (GB), D Butland (DB), S Hustler (SH) & M Fowler (MF)

**In Attendance:** Mrs K Johns (Parish Clerk)

- 311/17** **APOLOGIES FOR ABSENCE** were received from Cllrs Larkin, Lorne and Woollacott.
- 312/17** **TO RECEIVE DECLARATION OF INTERESTS** VB & SB declared a non-pecuniary interest in Item 7 – TAP Project for Clearbrook and Milton Combe Defibrillators.
- 313/17** **TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 24<sup>th</sup> OCTOBER 2017**  
The minutes to the meeting on 24<sup>th</sup> October 2017 were approved without amendment.
- 314/17** **TO CONSIDER AND APPROVE THE MINUTES AND THE RECOMMENDATIONS THEREIN OF THE GENERAL PURPOSES COMMITTEE MEETING HELD ON 23<sup>rd</sup> OCTOBER 2017** The minutes of the General Purposes Committee meeting held on 23<sup>rd</sup> October 2017 and the recommendations made therein were approved with an amendment to Paragraph 259/17 to state 'to pay.... until the end of **October 2017**'.
- 315/17** **FINANCE**  
The Clerk circulated a finance report to Members which included the recent bank reconciliation - **NOTED**. Cllr Wood checked the latest bank transaction information and signed the bank reconciliation.

i) The following receipts were **NOTED** since the last meeting;

Date	Details	Amount
25/10/2017	2nd Inscription fee - V1-05	£40.00
25/10/2017	Memorial D5-09	£250.00
25/10/2017	ExRob A6-02	£300.00
03/11/2017	D Carmichael - Field Rent Nov 2017	£100.00

**Details**

ii) The following payments made since the last meeting were **AGREED**;

Date	Details	Amount
24/10/2017	M. Fowler Ant powder	£9.67
24/10/2017	BMVH - Hall Hire - 13/9/17	£10.00
24/10/2017	SLCC - Invoice:123521 – K Johns - fee for update day	£41.40
24/10/2017	Peninsula Pensions - Mth 7 Emp & Emp'ee payment	£52.40
24/10/2017	HMRC - Emp & Emp'ee NI & Tax payment - Mth 7	£86.39
24/10/2017	K Johns- Salary Mth 7	£851.66
24/10/2017	K Johns - Admin Mth 7	£193.09
24/10/2017	Peninsula Pensions - Mth 7 Emp & Emp'ee payment	£201.99
08/11/2017	WDDB - Bin emptying fees for 1/10/16 - 30/9/17	£514.80
08/11/2017	J Rendle BM Grounds Maintenance Oct 2017 - Invoice: JSR17/84	£794.58
08/11/2017	WDDB - Invoice 80000203605 - 1/3rd WC Contribution for 2016/17	£3,518.63

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08/11/2017	Greenbarnes Ltd	Invoice: 13927 - N/Board for Clearbrook	.£382.58
08/11/2017	YWMH - Hall Hire	24th Oct 2017	.£20.00
08/11/2017	Perfect Pastures	Yelverton Grass Cutting Oct 2017 Invoice: 2866	.£469.50
08/11/2017	N Power - standing	charge	.£22.81
08/11/2017	ERI - Inv. 1040		.£35.00
08/11/2017	ERI - Inv. 1039		.£65.00

316/17

**REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES (INCLUDES UPDATES ON WD TAP FUND PROJECTS)**

GB reported that Superfast Broadband is being installed to Buckland Monachorum Village Hall next week.

KJ reported that West Devon Borough Council have awarded the Council a grant through their Community Projects Fund to provide match funding for replacement cemetery gates. This will save the Council approximately £700.00

KJ updated members on the TAP fund grants which have been awarded by West Devon Borough Council for the provision of defibrillators at both Milton Combe and Clearbrook Village Halls. The grant funding awarded does not cover the cost of connecting the defibrillators up to the electrical supply, therefore they asked members to consider whether the PC would provide funding for the connection.

RC notified members that a defibrillator had recently been installed at Yelverton Golf Club which runs on a battery with a 5-year life, therefore purchasing this type of unit would preclude the need for an electrical connection. He will provide KJ with the details of the defibrillator and in the mean time she will investigate whether the installation of a different defibrillator will affect the grant funding agreement.

LW raised the issue of gaining access to the defibrillator located in Buckland Monachorum out of hours, which is located in the Drake Manor Inn. It was suggested that a better location for the defibrillator may be in the phone box, making it accessible 24 hours a day, without having to wake the proprietor up. It was **AGREED** that KJ would contact BT to determine how often the phone box is used to make calls and report back.

317/17

**BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)**

RC has placed an article for publication in Moorlinks magazine which gives parishioners information about the Yelverton cycle path planning application which has just been given the go ahead and information about car parking matters at Yelverton shops car park.

West Devon Borough Council and South Hams District Council have voted against a merger. The two Councils are now looking at alternative arrangements to save money and safeguard the future of the two Councils.

318/17

**HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS**

There has been a report of some damage to the Crapstone Village bus shelter. RC will investigate and see if it can be mended by the PC and report back at the next meeting.

SB reported that a yellow Volkswagen has been abandoned by the bridge in Clearbrook. KJ will report the West Devon Borough Council to see if it can be removed.

319/17

**UPDATE FROM THE PARISH COUNCIL'S WEBSITE IMPROVEMENT WORKING PARTY (CLLR FOWLER)**

KJ was asked to provide some further information for the company assessing the suitability of the website. There will be a further meeting scheduled in the New year to discuss progress.

320/17

**REPORT ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS**

One of the gates on the footpath past Chub Tor has a broken strut which requires repair. KJ will follow up.

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SH raised an issue regarding a footpath on Maristow Estate owned land. The footpath appears to have been shut. It was **AGREED** that RC would liaise with SH and follow up with the Estate.

SH reminded members that they need to complete the P3 survey forms before the final meeting of 2017 on 13<sup>th</sup> December. All forms should either be returned or scanned to SW or SH by this deadline.

321/17

## **TO DISCUSS GENERAL PURPOSES ITEMS:**

- i) **Cemetery:** It was agreed that MF would arrange a working party at the cemetery in the next few days to sweep up the leaves along the cemetery drive and verges.
  - a. **Interments and memorial work:** No interments or memorials to report since the last meeting.
  - b. **Cemetery Extension Update:** KJ to follow up the manufacturer of the water housing points with a view to obtaining a quote for one to be installed in the extension.
- ii) **Playparks and Inspections:** The November inspections have been undertaken by GB. Only minor items of repair required which will be looked at by GP Committee.
- iii) **Crapstone War Memorial:** A request was made for a volunteer to take over from Steve Horn to set up the P.A. system on Remembrance Sunday. GB volunteered to set up the equipment in 2018.
  - a. KJ has been contacted by a relative of a soldier who lost their life in WW2. They were resident in the Parish prior to fighting in both the 1<sup>st</sup> and 2<sup>nd</sup> World Wars, but their name is not on Crapstone War Memorial. It was **AGREED** that KJ should investigate the matter to provide documentary evidence and to investigate the permissions required to place a new name on the War Memorial as it is listed. They will report back to Council when they have further information on the matter.

322/17

## **CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES**

*All general correspondence this month was via email and have been forwarded to all Cllrs prior to the meeting.*

MF has received an email from St Andrews notifying them that no further matches will be played on St Andrew's school playing field as it is too wet to play safely on it. He reported that to date he has still not received a response to his letter to the EA and DCC Highways. Members discussed the matter and it was suggested that he should copy all future correspondence on the matter to Geoffrey Cox MP.

KJ has received a request that a separate meeting is held in Yelverton to consult on the DNPA Local Plan. Because this is the responsibility of DNPA she will forward the request onto the Authority.

323/17

## **ITEMS FOR THE NEXT AGENDA**

Tender process for Buckland Monachorum Grounds Maintenance Contract

324/17

## **FUTURE MEETING DATES**

**Weds 8<sup>th</sup> Nov:** Planning Meeting at Clearbrook Village Hall at 7.00pm followed by Finance Committee at 7.30pm

**Tues 21<sup>st</sup> Nov:** Planning meeting at 7.00pm at Clearbrook Village Hall followed by Public Meeting on DNPA Local Plan Consultation at 7.30pm.

Full Council to follow at 8.00pm. The meeting closed at 9.34pm

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