

Buckland Monachorum Parish Council

Minutes of a remote meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held
on **TUESDAY 22ND SEPTEMBER 2020** at **7.00pm** by Zoom
Under: The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Present: Cllrs S Challiss (SC), A West (AW), G Baird- Chair (GB), R Cheadle (RC), K Cornthwaite (KC), S Woollacott (SW), S Britton (SB), L Larkin (LL), V Bolitho (VB) and M Fowler (MF)

In Attendance: Katharine Griffiths (Parish Clerk).

198/20 APOLOGIES FOR ABSENCE

Cllr L Wood and L Larkin

199/20 TO RECEIVE DECLARATION OF INTERESTS

Cllr Sheridan declared a personal interest in item 9.

200/20 TO CONSIDER AND APPROVE THE MINUTES OF THE EXTRAORDINARY MEETING HELD ON THE 27TH AUGUST 20.

The minutes were **agreed** as a true record by full council. The minutes will be signed at a later date.

201/20 Planning:

The following planning applications were considered.

Application Number	Proposal	BMPC Comments
WDBC 2785/20/ARM	Approval of reserved matters following outline consent 3319/18/OPA for the erection of two dwellings at 4 Moorland Court, Yelverton , PL20 6BL	Support

202/20 TO RECEIVE A REPORT FROM THE WDBC CLLRS FOR THIS WARD (CLLR CHEADLE & CLLR WOOD)

Cllr Cheadle gave an update on the re-opening of Meadowlands. WD have agreed a long term loan with the company running the leisure facility. The loan will get Meadowlands in Tavistock reopened and keep Parklands in Oakhampton open.

203/20 FINANCE

The accounts for September 2020 were **agreed**.

- i) The following receipts were NOTED since the last meeting;
Precept 2nd amount - £26,781.50
- ii) The following payments made since the last meeting were NOTED.

PAYMENTS			
28/08/20	Perfect pastures	£	850.00
28/08/20	Morwellham sheds - bench	£	864.00
28/08/20	Creber - path strimming P3	£	216.00
28/08/20	KG Salary and expenses	£	1,002.54
28/08/20	HMRC	£	88.11
28/08/20	DCC pension fund	£	270.50

Buckland Monachorum Parish Council

01/09/20	Axtown Arb	£	1,106.67
01/09/20	PWLB	£	1,565.40

iii) The following payments to be made were **agreed**.

Amount	Recipient
£1,106.67	Axtown Arb.
£850	Perfect Pastures
£13.80	Morwellham Sheds (Oil- gate)
£648	Butland Partners (P3 work)
£18	DALC training
£1119.83	Payroll
£270.50	DCC pension fund

iv) The **bank reconciliation** was noted.

v) It was **resolved** that the amendment to the Finance Regulations (Below) would be made.

Add to paragraph 11.1.h “Where the value of the contract is between £10,000 and £25,000 the council can res use the tender process as per 11.1.e – g, rather than obtain 3 quotations.”

This is to enable larger contracts that do not meet “The Public Contracts Regulations 2015” criteria to follow the tender process.

204/20 It was **noted** that WDBC have agreed to reflect the time that the Yelverton toilets were closed, when they invoice the Parish Council for the annual running costs. The exact amount will not be known until the invoice is received.

205/20 The donation from the Rotary Club towards the “Chat Bench” at Yelverton was **noted** with thanks

206/20 **CORRESPONDENCE RECEIVED:**

- i) AN EMAIL WAS RECEIVED THAT REPORTS THAT THE BALANCE BEAM AT BM PLAYPARK IS BROKEN. The broken balance beam at BM playpark and will be looked into and removed as necessary.
- ii) AN EMAIL HAS BEEN FORWARDED FROM WDBC WITH REGARD TO THE BIN PROVISION AT YELVERTON.
There are a number of bins already provided at Yelverton and they are emptied on a very regular basis. It was not felt that further bins were required.
- iii) CLLR FOWLER HAS RECEIVED COMMUNICATION WITH REGARD TO TRAFFIC SPEEDS INTO YELVERTON FROM THE HORRABRIDGE DIRECTION, AND A REQUEST FOR A 30MPH LIMIT AND ENFORCEMENT.
An enquiry will be made with Devon Highways with regard to reducing the speed limit.
- iv) AN EMAIL HAS BEEN RECEIVED WITH REGARD TO THE WATER FOUNTAIN BY THE ROCK, IT IS NOT FUNCTIONATING AND IT HAS BEEN REQUESTED THAT IT IS FIXED.
The matter was discussed, it does not belong to the Parish Council, a parishioner will have a look and see if they can turn it back on.

207/20 **UPDATE ON THE OWNERSHIP AND REPAIRS REQUIRED TO THE CRAPSTONE BUS SHELTER.**

The asset register from 2008 showed that the bus shelter is owned by the Parish Council. Cllr Challis commented that a bus stop should remain in that position.

Buckland Monachorum Parish Council

The bus shelter is overgrown with ivy and is not accessible. A discussion was held around the location of the bus stop and sign and which side it should be.

It was felt that the first step would be to approach Devon Highways with a firm suggestion.

208/20 UPDATE ON THE "BIKE RACK" PROVISION AT YELVERTON

Cllr Fowler has contacted West Devon and Devon County Council.

An application for funding has been submitted and a response is being awaited.

209/20 TO CONSIDER CYCLE PROVISIONS, ROUTE AND SIGNAGE AROUND YELVERTON.

There has been a large increase in cyclists around Yelverton and especially the forecourt.

The signage is not particularly good. Is better signage required to guide cyclists safely from A to B.

It was generally felt that it would be a good idea to look at the signage.

Cllr Cheadle will look into who's responsibility it would be.

210/20 TO CONSIDER AND AGREE TO "ADOPT" THE NOTICEBOARD AT YELVERTON BY THE BUS STOP. TO INCLUDE CONSIDERING ITS REFURBISHMENT AND CHANGE OF LOCKS, IF NO KEYS CAN BE LOCATED.

The noticeboard was originally put up as part of Drakes Trail. No keys can be found, and it has not been opened for many years.

It could be a good place to put local information, such as the history of the airfield.

Cllr Cornthwaite has obtained some quotes to change the locks and refurbish the noticeboard, but they were rather more than expected.

It was agreed that the noticeboard would be adopted and a small group of councillors would look at it and tidy up.

211/20 A PROPOSAL TO CLEAN THE YELVERTON BUS SHELTER.

It was **agreed** that the bus shelter could be cleaned on a regular basis. Roughly every 2 to 3 months until the end of March 21.

212/20 UPDATE ON THE YELVERTON PHONE BOX.

No further information at this time

213/20 UPDATE ON THE CRAPSTONE PHONE BOX ADOPTION.

Before the phone box is adopted by the Parish Council confirmation from the landowner is required.

It has been noted that the phonebox needs some repair, a poster will be put in the noticeboard for volunteers to help repair and maintain the phone box.

214/20 TO CONSIDER PROJECTS FOR S106 FUNDING.

Cllr Woollacott requested that all councillors came up with an idea that would improve the lives of those living there and benefit area.

If we have a list then this can easily be put forward to the planners and developers.

It was agreed that councillors would think of ideas and bring them to the next meeting.

To enable the clerk to collate a list.

215/20 TO CONSIDER SENDING A LETTER/FLYER TO RELEVANT PROPERTIES CONCERNING THEIR HEDGES.

A letter was produced some time ago. It was agreed that the letter would be updated and circulated for councillors to put through doors as necessary.

- 216/20 TO DISCUSS THE RECYCLING PROVISIONS AT THE LEG O MUTTON.**
Cllr Cheadle gave an update. Unfortunately, unacceptable items have been put in the bins or left beside them. The land that they stand on is owned by Maristow Estates and they have complained to West Devon Borough Council.
The bins will be removed on the 30th September as there is very good kerb side recycling. Any complaints should be directed towards West Devon
- 217/20 UPDATE ON THE CLEARBROOK BIN THAT WAS HIT BY A COACH.**
It has been some time since the bin was removed and after a local discussion they are happy to continue without one.
The clerk has tried to resurrect the insurance claim but has had no response.
- 218/20 BMPC Communications** (newsletters, social media, press articles)
Moorlinks is now being printed. Any articles should be forwarded to Cllr Cheadle.
- 219/20 UPDATE ON THE WEBSITE AND ACCESSIBILITY CHANGES.**
No Further updates at this time.
- 220/20 PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS.**
Footpath 3 has had a really large upgrade and is looking good.
All else is fine at the moment.
- 221/20 HIGHWAY MATTERS**
The car at Whistley Down has been reported to both the police and West Devon BC. Hopefully it will be removed in the next few weeks.
The Yelverton forecourt is due to be resurfaced week beginning 19th October.
- 222/20 GENERAL PURPOSES:**
Cemetery –
a. Update on cars continually parked/abandoned in the cemetery car park.
The Land Rover that was there has been removed.
A resident has raised an issue of cars being permanently parked in the church car park. Cllr Cheadle offered to contact the church with regard to the matter
b. To consider and agree the signage required for the cemetery carpark.
The quotes that the clerk has obtained are very expensive, further quotes will be obtained.
c. To consider quotes for the removal of the Leylandii hedge and replanting with Yew trees.
The quotes were considered, and it was decided to accept the quote from Creebers on the condition that they can clarify a number of points.
The number of Yew trees will also be clarified.
d. To consider a gift of thanks for Den Fairchild for his volunteer work in the cemetery.
Cllr Woollacott offered to purchase a gift of thanks for him.
- Council owned land**
a. Update on the fence replacement
Cllr Woollacott will find out a timescale.
b. To consider any further work required.
The Covid signage needs replacing at the playparks.

Buckland Monachorum Parish Council

- c. To agree the playparks annual inspection can be carried out.
It was agreed that this would be carried out by the same contactor as last year.

223/20

PART 2 – No Public or Press

- a) To consider a draft letter of dissatisfaction concerning the Buckland Monachorum Ground Maintenance contract and whether any further action is required.

A discussion was held and it was decided to keep a watching brief and to keep the letter on hold.

- b) To consider if any further action is required with regard to the Yelverton Ground Maintenance Contract.

A site meeting has been arranged to discuss any issues.

224/20

ITEMS FOR THE NEXT AGENDA

Cycle Racks

Remembrance Sunday

Air Ambulance Site

Crapstone Bus Shelter

Ground Maintenance Contracts

225/20

FUTURE REMOTE MEETING DATES

20 th October	Full council meeting starting at 7pm
11 th November	Planning followed by Finance starting at 7pm
24 th November	Full council meeting starting at 7pm

The meeting closed at 9.20pm