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Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **YELVERTON WAR MEMORIAL HALL (COMMITTEE ROOM)** on **TUESDAY** the **24th APRIL 2018** at **7.30pm**

Present: Cllrs L Wood - Chairperson (LW), S Challiss (SC), M Fowler (MF), L Larkin (LL), S Lorne (SL) and S Woollacott (SW).

In Attendance: Mrs K Johns (KJ) (Parish Clerk)

- 99/18** **APOLOGIES FOR ABSENCE** Cllr's Baird, Bolitho, Butland, Cheadle and Hustler
- 100/18** **TO RECEIVE DECLARATION OF INTERESTS** None declared.
- 101/18** **TO CONSIDER AND APPROVE THE MINUTES OF THE FULL COUNCIL MEETING HELD ON 27th March 2018**
The minutes of the meeting on 27th March 2018 were approved without amendment.
- 102/18** **TO CONSIDER AND APPROVE THE MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON 27th March and 11th April 2018**
The minutes of the Planning Committees meeting held on 27th March and 11th April 2018 were approved without amendment.
- 103/18** **FINANCE**
The Clerk circulated a finance report to Members which included the recent bank reconciliation.
NOTED. Cllr Wood checked the latest bank transaction information and signed the bank reconciliation.
- i) The following receipts were **NOTED** since the last meeting;
- | Details | Amount |
|---|-----------|
| D Carmichael - Crapstone field rent Apr 2018 | £110.00 |
| HMRC Vat Reclaim | £5179.17 |
| DCC Grass cutting grant 2017/18 | £641.00 |
| WDBC 1 st precept payment and CTSG 2018/19 | £24062.00 |
- Noted: Cllr Woollacott handed to the clerk £35.00 in cash for banking raised by holding a coffee morning in support of the Crapstone Field wetlands project.
- ii) The following payments made since the last meeting were **AGREED**;
- | Details | Ref. | Amount |
|---|--------|-----------|
| Perfect Pastures Invoice - March 2018 Inv. No. 2892 | 102512 | £469.50 |
| Mr J Twomey - refund for ExRoB | 102513 | £250.00 |
| Cardiac Science x2 Defibrillators (TAP Funded) | 102514 | £3,138.00 |
| BMVH - x3 Hall Bookings in Feb 2018 | 102515 | £30.00 |
| Tavistock Newspapers - Adverts for 2 weeks in TT for Contractor | 102516 | £123.24 |
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DALC Annual Subscriptions 2018/19	102517	£746.41
Tavistock Taskforce x1 day work on Crapstone Field. Inv. 1009	102518	£250.00
Dartmoor Pest Control - Invoice. 1833	102519	£370.00
Npower Yelverton Roundabout Standing Charge	102520	£27.60
CCA - Hall Hire 14/02/18	102521	£25.00
BMVH - Mar 2018 inv. 47	102522	£10.00
WDBC - Bin emptying Oct 2017-Mar 2018	102523	£257.40

104/18 **REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES (INCLUDES UPDATES ON WD TAP FUND PROJECTS)**

SW reported to members that the PC's recent application to the TAP fund for grant monies towards the establishment of the Crapstone field wetland project had been approved at the recent Southern Links meeting. The amount of money awarded has yet to be confirmed.

A discussion was held about holding some training sessions in CPR and use of defibrillators now that the two new defibrillators have been installed at Clearbrook and Milton Combe Village Halls. Apparently, there is a problem in obtaining the CPR dolls used in the training due to a high demand for them. A number of possibilities were discussed and it was **AGREED** that the clerk investigate possible joint funding with other charitable organisations to purchase some of the dolls. They will report back to council once they have further information.

105/18 **TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THE WARD (CLLR CHEADLE)**

RC has requested in his absence that the PC respond to a consultation on a change in legislation that will make voluntary community buses virtually impossible to run. It was **AGREED** that RC would draft a response to Geoffrey Cox M.P. on behalf of the PC stating the reasons why the new legislation should not be brought in.

106/18 **TO DISCUSS ELECTIONS 2019 WITH REGARD TO HARROWBEER WARD**

SC raised this item in mind of the fact that the PC will be holding elections in 2019. Previously, the Parish has been split into 2 wards as there were too many electors in the whole of the ward some years back when a general election was called. SC queried whether we should simplify matters and revert back to the one ward covering the whole of the parish. Since raising the agenda item, they have now found out that to do this a lengthy boundary review would have to be held. The matter was discussed at it was **AGREED** that the current set up of 2 wards within the Parish would remain. It was clarified that with this set up there must be 2 elected members for Harrowbeer Ward and 10 members for Buckland Monachorum ward.

107/18 **UPDATE ON ROAD WARDEN SCHEME (CLLR BAIRD)**

Cllr Baird was unable to attend therefore there was no update on this item.

108/18 **TO DISCUSS AND AGREE NEW STANDING ORDERS (KJ)**

NALC has issued new model standing orders so that changes in legislation can be implemented by Parish and Town Councils. The new orders were discussed and it was **AGREED** to adopt the new model standing orders with the following caveats; a maximum 3 minutes allowed for members of the public to make their

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case and a total of 10 minutes allowed for each public part of the meeting, (to be held at the start of each meeting).

109/18 TO DISCUSS PROCEDURE FOR ANNUAL ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

The process on how both the Chairman and Vice Chair are elected was discussed. It was **AGREED** that for this year only the clerk will ask for expressions of interest for those members that wish to sit as Vice-Chairperson for the 2018/19 year, in time for the matter to be voted on at the May meeting. In future years, the clerk will email all Councillors during February to ask for expressions of interest for Vice-Chairperson, again the matter will be voted upon at the May meeting. The target set is that no person will be Chair or Vice-chair person more than twice in a two-year period.

In the event that there are no expressions of interest the outgoing Chairperson will nominate both the next Vice Chair.

110/18 TO DISCUSS POSSIBILITY OF THE INSTALLATION OF A LAMP POST OUTSIDE ST ANDREW'S SCHOOL, BUCKLAND MONACHORUM (Cllr Fowler)

MF is awaiting some prices for the lamp post and will report back to the PC shortly. In the mean-time the clerk will check to see if the PC can pay for a lamp post under the legislation the PC is governed by.

111/18 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)

The clerk asked Cllrs for photos of the two defibrillators that have been installed at the Village Halls in both Clearbrook and Milton Combe. Once they have received them they will be forwarded to RC for inclusion in the next edition of Moorlinks magazine to advertise their presence.

112/18 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS

It was reported that Devon County Highways have now filled in the bad pot holes close to the Dartmoor Diner on the A386.

113/18 REPORT ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS

SW reported that a large amount of mud has had to be cleared out from the drain on Footpath 19. It was **AGREED** that the PC would pay for the clearance.

114/18 GENERAL PURPOSES

a) Cemetery:

Interments and Memorial Work: There have been no interments since the last meeting. the clerk reported that there is still a back log of memorial applications that they will start processing after a couple of weeks. Unfortunately, the PC's annual return has had to take precedence and will do so for another couple of weeks.

A complicated transfer of grave ownership has now been completed following a lengthy process.

b) Pest Control Update: The mole works in the play park and cemetery have now been completed. The ant bait stations placed incorrectly in the closed churchyard by the Pest Control Company have still not been moved to their correct locations. The PC has also been incorrectly billed a number of times by the company. The clerk will follow this up with the pest controller again, but if

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no action is forthcoming it was **AGREED** that the Clerk would look into ending the contract and working with another pest control company.

- c) **Play parks & Inspections:** TTC have raised the issue that some of the shackles on the swings are becoming worn as part of their programmed inspections. The PC only undertook work on the shackles recently, so it was **AGREED** that the clerk would ask for clarification from TTC on which swings they were referring to and LL will visit tomorrow and double check all the shackles.
- d) **Grass Cutting in Yelverton:**
 - i) To discuss and agree new sponsor of Yelverton Roundabout- The Rock Inn has expressed an interest in sponsoring Yelverton roundabout grass cutting. It was **AGREED** that The Rock Inn will sponsor the roundabout for the next year.
 - ii) To discuss and agree additional locations for grass cutting in 2018/19 (Cllr Woollacott) – SW has asked the current grass cutting company to provide some additional quotes for cutting other locations in Yelverton. They will report back at the next meeting.
- e) **Crapstone Field:**
 - i) To discuss the next steps for the Wetland area. SW reported that two trees have been installed in the field.
 - ii) To discuss the feasibility of installing an all-weather tennis court on the field. SH is currently seeking quotes for the installation.

115/18 CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES

All general correspondence this month via email has been forwarded to all Cllrs prior to the meeting.

116/18 ITEMS FOR THE NEXT AGENDA

Signing of Annual Return
Co-option of Councillors x2
Website working party update (Cllrs Fowler & Baird)
Parking in the Cemetery car park (General Purposes Agenda)

117/18 FUTURE MEETING DATES

A provisional date of 21st May has been scheduled for the next General Purposes Committee meeting. The clerk will organise for some speakers on green burials to attend the meeting.

Tues 22nd May: ANNUAL MEETING OF THE PARISH COUNCIL (to include Planning Committee) at Committee Room, Yelverton War Memorial Hall at 7.00pm

Weds 13th Jun: Planning Committee at Clearbrook Village Hall at 7.30pm

Tues 26th Jun: Planning Committee at 7.00pm followed by Full Council at 7.30pm at Committee Room, Yelverton War Memorial Hall

The meeting closed at 9.15pm