

Buckland Monachorum Parish Council

Clerk: Mrs Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, Devon, PL20 7EQ
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To: All Members of Buckland Monachorum Parish Council

You are summoned to attend the **ANNUAL MEETING** of **BUCKLAND MONACHORUM PARISH COUNCIL** to be held at **Yelverton Memorial Hall** on **TUESDAY 24th May 2022** at **7.00pm** for the purpose of transacting the business detailed below.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960, members of the public and press are welcome to attend.

Members of the public are invited to make representations in writing to their local Councillor OR the Clerk OR in person prior to the commencement of the meeting proper.

Signed: K Griffiths (Parish Clerk) Date: 18th May 2022

AGENDA

1. To elect a Chairman and for them to sign the 'Declaration Acceptance of Office' book
2. Apologies.
3. To elect a Vice-chairman
4. Co-option of New Members.
5. Declaration of Interests and Register of Interests.
6. Appointment of Members to serve on committees/sub-committees
7. Appointment of representatives to other organisations
8. To consider and approve the minutes of the Parish Council Meeting held on 26th April 2022
9. To consider and approve minutes of the General Purposes meetings held on 11th May 2022
10. To consider the following recommendations from the General Purposes Committee.
 - a) Green Burial area - that a mixed native hedge is planted on the boundary next to the footpath, a sign and memorial board are installed at the entrance. The two donated Mulberry trees to be planted either side of the gate.
 - b) Spoil – that an area is screened off at the top left of the upper cemetery for the spoil, once “full” the spoil will be removed. A sign will be required indicating that no green waste is allowed.
 - c) Yews – request for volunteers to weed the newly planted yews. The alternative is to employ someone to carry out the work.
11. Planning
 - a) Applications

Application Number	Proposal
WDBC 1254/22/HHO	Householder application for proposed extension and alterations to the existing dwelling to include a first floor extension over the existing garage and a single storey rear extension at 17 Morley Drive Crapstone PL20 7UY
WDBC 0941/22/FUL	Siting of shepherd's hut for holiday let at The Leys Milton Combe PL20 6HW
WDBC 0693/22/TCA	T1: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T2: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T3: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines; T4: Ash - Fell due to showing signs of Ash Dieback and overhanging roadside and power lines at Netherton Barn Buckland Monachorum PL20 7NL
DNPA 0158/22	Two storey side extension to dwelling at Dewerstone, Binkham Hill, Yelverton

12. Finance

- a) To agree the payments for April 2022 and note the receipts
- b) Renewal of insurance

End of year accounts 2021/22 sign off and to agree. Documents to be signed by the Chair.

- c) To approve the bank reconciliation for submission with the Annual Return 2021/22
- d) To approve the Annual Governance Statement (Section 1) of the Annual Return 2021/22
- e) To complete, approve and sign the Accounting Statements (Section 2) of the Annual Return 2021/22

13. An update with regard to the access to St Andrews School playing field out of school hours.

14. To consider the name for the new development in Crapstone.

Yelverton:

15. An update with regard to the maps and display boards. (Cllr Sheridan)

16. An update with regard to the Jubilee Tree.

Cemetery:

17. Any further updates.

Playparks:

18. Buckland Monachorum – to consider replacing the swings and a replacement bench.

19. Crapstone Playpark – replacement of swings and any further updates.

20. BMPC Communications (newsletters, social media, press articles)

21. Highway matters and reports of minor repairs

22. Parish paths (P3) and other footpath matters (Cllr Woollacott)

23. Communications from other agencies and correspondence

24. Items for the next agenda

25. Future Meeting Dates:

Wednesday 8 th June	Planning Committee (if required) at Milton Combe Hall at 7.30pm
Tuesday 28 th June	Planning Committee at 7pm followed by Full Council at 7.30pm at Yelverton Memorial Hall.