

Minutes of a meeting of the **BUCKLAND MONACHORUM PARISH COUNCIL** held at **MILTON COMBE VILLAGE HALL** on **TUESDAY** the **25th SEPTEMBER 2018** at **7.30pm**

Present: Cllrs L Larkin (LL), S Woollacott (SW), D Butland – (DB), R Cheadle – (RC), M Fowler – (MF), J Morewood - (JM)

In Attendance: Katharine Griffiths (Parish Clerk)

276/18 | **APOLOGIES FOR ABSENCE** Cllr G Baird, V Bolitho, L Wood, S Challiss, R Allan.

277/18 | **TO RECEIVE DECLARATION OF INTERESTS** None declared.

278/18 | **TO CONSIDER AND APPROVE THE MINUTES OF THE MEETINGS AS DETAILED BELOW**

3.1 Parish Council Meeting held on 24th July

3.2 Planning Committee held on the 24th July, 8th August, 28th August and 12th September

3.3 Extraordinary Meeting held on the 26th June (as amended by Cllr Lorne)

3.4 Human Resources Committee held on the 19th June.

The minutes of **all** the meeting were **approved** without amendment.

279/18 | **NEIGHBOURHOOD PLAN - THE WAY FORWARD AND TO AGREE WHO SHOULD FORM THE STEERING GROUP. (CLLR CHEADLE)**

RC gave an informative update on the Neighbourhood Plan (NP). The recommendation from WDBC is that the Parish Council go ahead and finalise the plan. Currently the new build in Crapstone will satisfy the requirement for the West Devon contribution. Dartmoor National Park (DNP) are amending their plan and are going out to consultation again in December. There is a new area near Binkham Hill that is being considered by DNP for development, that is not currently in our plan. RC has spoken to DNP and it was AGREED that we will carry out one further consultation at the same time as the DNP.

The matter of who should form the steering group was considered. It was AGREED that the majority of the steering group would be made up by the parish council.

It was also AGREED that RC will ask the previous active members of the steering group if they would like to be part of the process.

280/18 | **TO DISCUSS AND AGREE REPLACEMENT AND POSSIBLY NEW PLAY EQUIPMENT WITHIN THE PLAY PARKS**

Carried forward to the next meeting.

- 281/18 BUCKLAND WAR MEMORIAL - the War Memorial Trust (WMT) have received a complaint with regard to the visibility of some of the lettering – request to put in an application for funding for advice and repair of the monument (Clerk)**
It was AGREED that an application could be submitted to the War Memorial Trust.
- 282/18 PARISH MEADOW – TO AGREE A WAY FORWARD WITH THE CUTTING REGIME – SHORT OR LEFT LONG**
A discussion was had around the Parish meadow grass length. The grass has been cut but is in need of being raked. The BFG sheep were also discussed and whether there is a formal agreement.
It was AGREED that the Clerk would contact Mike Broughton with regard to the raking of the grass.
It was AGREED that the Clerk would contact the BFG with regards to the sheep.
- 283/18 UPDATE ON THE CONSECRATION OF THE CEMETERY EXTENSION.**
Cllr Larkin and the Clerk provided information updates.
Graham Cotter will be leaving soon he is |talking to the Bishop of Plymouth with regard to the consecration to keep the issue moving forward.
The Clerk has provided the information that has been requested to the Exeter Diocesan Registrar. An update and time scale has been requested.
- 284/18 TO DISCUSS THE WINSTON CHURCHILL SEAT IN YELVERTON AND AGREE ANY NECESSARY WORK OR REPAIR. (CLLR WOOLLACOTT)**
The seat is by the Leg O’Mutton. The seat does not belong to the PC, it was installed by a Resident Association that is no longer operational. It is unclear as to who is responsible for the grass cutting around it. There are a number of seats in the parish that fall into the same category.
It was AGREED to put the cost of refurbishing one a year into the precept.
- 285/18 UPDATE ON THE CRAPSTONE FIELD PROJECT. (Cllr Woollacott)**
The project has received a grant from the Tamar Valley for £650.
A path has now been cut that runs all the way through. A tree and bulbs have also been planted. A hedgehog house and bird boxes have been purchased and will be installed soon.
- 286/18 TO DISCUSS A COMPLAINT RECEIVED ABOUT THE BRAMBLES ON THE BOUNDARY OF THE CRAPSTONE FIELD ENCROACHING ON NEIGHBOURING GARDENS. (CLERK)**
The matter was discussed and the brambles were cut back in February by Tavistock Taskforce.
It is not felt that it is the responsibility of the council to remove the brambles from residents gardens and that if they wished to cut them back themselves they were entitled to do so.
- 287/18 TO DISCUSS CONCERNS FROM A LOCAL RESIDENT OVER THE SAFETY OF THE ROAD LEADING FROM THE WAR MEMORIAL IN CRAPSTONE TO BUCKLAND ABBEY AND THE LACK OF A FOOTPATH. (CLERK)**
The matter was discussed but unfortunately it falls outside the councils responsibility. It would be best for them to contact Highways at Devon County Council.
- 288/18 TO BRIEFLY DISCUSS THE COMMITTEES AND INVITE CLLR ALLAN AND CLLR MOREWOOD TO JOIN THEM.**
Cllr was not present but would like to be part of the general committee and the representative for Clearbrook Village Hall.
Cllr Morewood would like to join the planning committee.

289/18 TO DISCUSS ST ANDREWS SCHOOL (CLLR FOWLER)

– THE PLAYING FIELD

The working parties have worked very hard and the drainage is now much better.

– A LAMPOST OUTSIDE THE SCHOOL

The new path entrance to the school is very dark at night. MF would like for there to be a lamppost installed close by. It was recommended that MF contacted Tom Lee at DCC Highways.

Other points of interest were that MF has installed new LED lights within the school which will mean a big saving on the schools electricity bill.

The school will be installing a new gate and fence at the Modyford Walk entrance.

290/18 TO DISCUSS THE FUTURE OF THE PUBLIC TOILETS AT YELVERTON AND BEDFORD BRIDGE. (CLLR CHEADLE)

West Devon Borough Council (WDBC) need to make a saving of £50,000 out of a budget of £150,000. There are 12 toilets blocks that could be affected. WDBC had previously been circulated. The two blocks within the parish that could be affected are Yelverton and Bedford Bridge, the current annual total running costs for the two blocks is £27,468. The parish council currently contribute about £3000 to the running of the toilets. A discussion was had about how much the council would be prepared to put the precept up to facilitate keeping the toilets open.

It was AGREED that RC will begin talks with WDBC and the Parish Council are willing to increase the precept to allow the parish council to contribute £6000 if this keeps the current position.

291/18 TO AGREE THE MAINTENANCE OF THE BEECH HEDGE AT THE CEMETERY.

Cllr Challiss has for the last couple of years weeded and maintained the beech hedge in the upper cemetery. The trimming of the hedge is now in the maintenance contract so should be carried out by Mike and Gavin.

It was AGREED that the council were happy for Cllr Challiss to continue to weed the beech hedge.

292/18 TO DISCUSS AND AGREE ACCESS AND THE USAGE OF THE CEMETERY CAR PARK. (Cllr Challis)

It has recently been noted that visitors to local houses have been parking in the cemetery.

Also, that horses are being unloaded in the car park and the vehicle and trailer being left unattended.

Although the Facey's have right of access over the car park should this be considered reasonable as it could be upsetting to mourners visiting the cemetery.

It was agreed that the Clerk would contact Mr and Mrs Facey about the issue.

293/18

FINANCE

The Clerk circulated a finance report to Members which included the recent bank reconciliation.

i) The following receipts were **NOTED** since the last meeting;

		£
01/08/2018	Field Rent K Facey	11.00
	D Carmichael - Field Rent Aug	£
01/08/2018	2018	110.00
	D Carmichael - Field Rent Sept	£
03/09/2018	2018	110.00

		£
07/09/2018	Interest	8.45
		£
11/09/2018	WDBC 2nd Precept Payment	23,015.00
		£
21/09/2018	Interment fee Plot F3 13	300.00
		£
21/09/2018	Memorial Application B5 7	130.00
		£
21/09/2018	Transfer Fee M1 11	100.00
		£
14/09/2018	WDBC -payment	2,610.00
		£
	Total	26,394.45

ii) The following payments made since the last meeting were **AGREED**

Date	Details	Ref	Amount
	Npower Yelverton Roundabout		£
24/07/2018	Standing Charge	102558	27.33
			£
08/08/2018	YWMH - hire 24/7/18	102559	20.00
	Axtown Arb - BM grounds		£
02/08/2018	Maintenance July 2018 Inv. 128	SO	1,106.67
	KG Salary and admin Month 4		£
08/08/2018	July	102560	743.60
	DCC - Pension Contributions Mth		£
08/08/2018	4 KG	102561	257.74
	HMRC Contributions Month 4		£
08/08/2018	July KG	102562	206.24
	Perfect Pastures Invoice July 18		£
08/08/2018	no 2913	102563	589.50
	KG Salary and admin Month 5		£
08/08/2018	August	102564	736.65
	HMRC Contributions Month 5		£
08/08/2018	August 18	102566	206.44
	DCC - Pensions contribution		£
08/08/2018	month 5 aug 18	102565	257.74
	Axtown Arb - BM grounds		£
03/09/2018	Maintenance July 2018 Inv. 129	SO	1,106.67
			£
12/09/2018	DALC - New Clerk Course	102567	48.00

	E Pascoe & Son - Inv 26th/6/18		£
12/09/2018	Laydown Headstone	102568	72.00
	Greenscheme Solutions Ltd - replace swings and chains		£
12/09/2018	Crapstone and Buckland	102569	635.22
	Rentokil - Ant treatment		£
12/09/2018	cemetery inv 20818561	102570	368.70
			£
10/09/2018	Public Works Loan	DD	1,630.80
			£
			8,013.30

294/18 REPORTS FROM REPRESENTATIVES TO OUTSIDE BODIES (INCLUDES UPDATES ON WD TAP FUND PROJECTS)

No updates given.

295/18 TO RECEIVE A REPORT FROM THE WDBC CLLR FOR THE WARD (CLLR CHEADLE)

There are Council Elections in May 2019 and RC is considering his options and whether to stand again.

296/18 BMPC COMMUNICATIONS (NEWSLETTERS, SOCIAL MEDIA, PRESS ARTICLES)

Moor Links – a small piece on the new members RA, JM and KG is required. T

297/18 HIGHWAY MATTERS AND REPORTS OF MINOR REPAIRS

RC met with Tom Lee from DCC Highways about several on-going issues. It was a productive meeting. One point of interest is that the double yellow lines in Yelverton by Meavy Lane will be extend further towards the church.

298/18 REPORT ON PARISH PATHS (P3) AND OTHER FOOTPATH MATTERS

The surveys are well underway and will be completed by the end of November.

There is an area of land by footpath 6 which is close to the Garden House that requires to be cleared. It was AGREED that a maximum spend of £150 for this work to be carried out. SW will arrange.

299/18 GENERAL PURPOSES

a) Cemetery:

Interments and Memorial Work:

There have been two applications for memorial works to be carried out

b) Council Owned Land

Play parks & Inspections

It was suggested that the new signs should only have the website address and not the clerks telephone number in case the clerk changes.

The next General Purposes committee will be agreed with GB and circulated soon.

300/18 **CORRESPONDENCE AND COMMUNICATIONS FROM OTHER AGENCIES**

All general correspondence this month via email has been forwarded to all Cllrs prior to the meeting.

301/18 **ITEMS FOR THE NEXT AGENDA**

Remembrance

302/18 **FUTURE MEETING DATES**

Wed 10th Oct	Planning Committee at 7.30pm at Milton Combe Village Hall
Tues 23rd Oct	Planning Committee at 7.00pm followed by Full Council meeting at 7.30pm at Yelverton War Memorial Committee Room.
Wed 14th Nov	Planning Committee at 7.30pm followed by Finance Sub-Committee at 8pm at Clearbrook Village Hall
Tues 27th Nov	Planning Committee at 7.00pm followed by Full Council meeting at 7.30pm at Buckland Monachorum Village Hall Committee Room
Wed 12th Dec	Planning Committee at 7.00pm followed by Full Council meeting at 7.30 pm at Clearbrook Village Hall.

The meeting closed at 09.10pm