

## Buckland Monachorum Parish Council

Clerk: Katharine Griffiths, 5 Hillside Close, Buckland Monachorum, PL20 7 EQ  
[www.bmpc.info](http://www.bmpc.info) • Email: [clerk@bmpc.info](mailto:clerk@bmpc.info) • Tel: 01822 855889

**Chairman:** Cllr Gary Baird • **Vice-Chairman:** Cllr Martin Fowler

November 2020

Dear Sir/Madam,

### Buckland Monachorum Grounds Maintenance Contract 2021-23(24)

I am writing to advise that Buckland Monachorum Parish Council is going out to tender for the above contract and am enquiring as to whether your company would be interested in submitting a tender.

The contract is for two years with an optional 3<sup>rd</sup> year by agreement between the council and the contractor.

A quality maintenance service is very important to the Parish Council as it is responsible for a number of areas on behalf of the residents of the parish. Of special importance is the cemetery - an area of great emotion which the Parish Council cares most deeply for out of respect for the loved ones that are buried there, and their families.

If you would like to submit a bid, the Parish Council requests that you **meet with me beforehand in order to walk round the sites to be maintained - this is a condition of the tender process.**

**The forms for the tender can be accessed by clicking [here](#).**

The tender is only to be submitted once you are satisfied that you are fully aware of the requirements of the Parish Council.

Return tenders with the other additional information requested in an envelope clearly marked with 'Buckland Monachorum Grounds Maintenance Contract 2021-23(24)' to:

Katharine Griffiths  
5 Hillside Close  
Buckland Monachorum  
Devon  
PL20 7EQ

**Tender deadline is 5.00pm 8<sup>th</sup> January 2021 (bids by e-mail will not be accepted)**

If you have any queries regarding the enclosed information, please do not hesitate to contact me on 01822 855889

Yours faithfully,



Katharine Griffiths  
Parish Clerk